



141 W Main Street, Suite 400, Circleville, OH 43113 | 740.420.5451 | PickawayCountyParks.org

Shelter House Reservation Rules

General Rules

1. The Pickaway County Park District is not responsible for lost and/or damaged property accidents or injuries incurred while using Districts facilities.
2. Those reserving the shelter house will be responsible for all persons in the group using park and shelter and will be held liable for any damage done to the shelter during their reservation.
3. The shelter house and all tables must be cleaned before leaving the space
4. No tables may be removed from the shelter
5. No nails, tacks or staples are to be used to secure table covers or decorations. Tape may be used but must be removed before vacating shelter house.
6. No confetti, glitter and/or similar decorations.
7. All trash must be **REMOVED** from the park before vacating shelter house. No trash receptacles are provided so please plan accordingly.
8. **ALCOHOLIC** beverages are strictly prohibited in the park at all times
9. The park closes at dark - you are to be out of the shelter house no later than dark unless previous arrangement with the District have been made.
10. Fires are permitted **ONLY** in designated fire pit/ring. All fires must be properly extinguished.
11. Portable grills are prohibited inside the pavilion/shelter house and may not be located closer than 25' from any structure.
12. Parking will only be permitted in designated areas.
13. All rules and regulations established by the Pickaway County Park District must be observed
14. Any group that abuses a pavilion/shelter or violates rules and regulations will not be issued future reservations, and charges for damage may be assessed.
15. Pets are permitted in the shelter houses but must be on a leash. Please dispose of pet waste properly.

I, the undersigned, do hereby agree to abide by all rules and regulations stated above in the “General Rules” of the Shelter House Reservations.

Signature of Applicant

Date



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Park/Trail Special Use Application

Instructions: Complete and submit this application to the Pickaway County Park District by emailing to ahartzler@pickaway.org or by returning them to the Pickaway County Park District Office at 141 West Main Street, Suite 400, Circleville, Ohio 43113.

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| Date of Event : | |
| Time of Event: | |
| Estimated Attendance: | |
| Type of Activity: | |
| Details of Special Use Activity: | |
| Applicant Name: | |
| Organization: (If Applicable) | |
| Phone Number: | |
| Address: | |
| City: | |
| State: | |
| Zip: | |
| Email: | |
| (For Large Organization Events Only) | |
| Name of Liability Insurance Carrier: | |
| Amount of Liability Insurance: | |