

**From:** Andi Humphries  
**Sent:** Friday, January 22, 2016 2:26 PM  
**To:** PCPD@pickawaycountyparks.org  
**Subject:** Park Board December meeting minutes

*Approved 1/26/16*

Park board,  
Attached are the minutes for your review and posted below:  
Minutes

Dec. 29, 2015  
Meeting was called to order at noon by Chairman Bill Richards at the Pickaway County Annex, 141 W. Main St., Suite 400, Circleville, Ohio.

A. ROLL CALL Board members P=present A=absent  
Bill Richards P Robert (Pete) Hartinger P Mike Hess A  
Marshall Fields P Tracy Sorvillo P

Secretary: Andi Humphries P  
Treasurer: County Auditor A  
Webmaster: Michael Moore P  
Park Board Consultant: Tom Davis P  
Financial Liaison:  
Public Relations:  
Logan Elm Liaison: Rod Smith P  
Guests: Charles Weaver, Pickaway County Historical Society, Mike Frost

B. Reading of previous month Minutes (approve/amend) Andi Humphries: Hartinger motioned approval of minutes, Sorvillo seconded, motion carried.

C. Financial status of Park District: The balance at the end of November is \$56,792.86 with expenses including mowing, contract work transfer of park funds to city and the payment of the grant to Wil-Deer park board for \$882.56. Sorvillo made a motion to accept the treasurer's report, Fields seconded, motion carried.

D. Guests: Charles Weaver presented the deed for Canal Park stating it must be approved by the engineers before being recorded, \$3,000 check for 2016 maintenance and a signed copy of the agreement.

E. Director's Report  
1) Leadership Committee Recommendation on park levy: Sorvillo, Hess and Davis compiled recommendations for the park board. A resolution presented to the County Auditor would include the necessity, annual rate, length and ballot date. Hess is to speak with the city and county prosecutors to determine if a levy is possible. Fields motioned that the recommendations be tabled until the next park board meeting; Hartinger seconded; motion carried. Discussions were held on results of Hess' inquiry, forming a Friends committee, concerns which might arise throughout the county and which entities should be included.



2) County Commissioners Request for PCPD to manage Big Darby parcel: Due to a bridge north of the property, the commissioners bought a 15-acre easement in Jackson Township. An ODNR condition includes designating an entity to manage such parcel. Sorvillo motioned that the park board supervise the Big Darby parcel; Fields seconded, motion carried.

3) Canal Park/Towpath Trail agreement, plan: See Guests for Weaver's presentation.

4) Roundtown Trail/COTF Progress report to ODNR: Davis said the trail is progressing.

5) Consultant's invoice: Sorvillo motioned that the 11/24/15 invoice be paid; Fields seconded, motion carried.

6)

F. Unfinished Business, input and announcements: None

G. New Business: Hartinger said tires were littered along Canal Road's Park area however cleaned up within the week. He stated goals for 2016 should be: Paving the Calamus Swamp parking lot, Lick Run Bridge, clearing Pickaway Trail and Maintenance of Canal Park.

Rod Smith told the board that the Ohio History Connection will be conducting a Geological Survey on Jan 11. There is no further news about the parking lot.

Richards said a gas pipeline will be installed on the west side of the river for the new Sofidel Plant with growth for other businesses. Hess will be notified if it involves park board land.

H. Volunteer Hours: Richards 2, Hartinger 2, Sorvillo 6, Fields 2, Davis 2, and Moore 2.

I. Schedule of meetings: Regular meeting: Noon Tuesday Jan. 26, 2016 at the Pickaway County Annex, 141 W. Main St., Circleville.

J. Adjournment. Meeting adjourned at 1:20 p.m.

Andi

Project Coordinator

Pickaway County Visitors Bureau

325 W. Main St.

Circleville, OH 43113

(740) 474-3636



Park Dist.

### MTD Fund Report for Year 2015 Month 12 - PICKAWAY COUNTY

Fund	Description	Beg Bal	MTD Rec	MTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	56,792.86	3,000.00	3,600.00	56,192.86	0.00	56,192.86
1	Funds	56,792.86	3,000.00	3,600.00	56,192.86	0.00	56,192.86

Hot Society mimes  
 3,000 - Grant  
 600 - Consultant

Approved 1/26/16



# MTD/YTD Revenue Report by Fund for Year 2015 Month 12 - PICKAWAY COUNTY

Account	Description	Est Rev	MTD Rec	YTD Rec	Unc Bal	%Remain	%Collected
639.0000.4556	LOCAL SHARE-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00%	0.00%
639.0000.4557	STATE SHARE-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00%	0.00%
639.0000.4910	ADVANCES	0.00	0.00	0.00	0.00	0.00%	0.00%
639.0000.4926	OTHER RECEIPTS-PARK DISTRICT	4,000.00	3,000.00	11,725.00	(7,725.00)	(193.13%)	293.13%
<b>Fund: 639</b>	<b>P.C. PARK DISTRICT</b>	<b>4,000.00</b>	<b>3,000.00</b>	<b>11,725.00</b>	<b>(7,725.00)</b>	<b>(193.13%)</b>	<b>293.13%</b>
<b>4 Accts</b>		<b>4,000.00</b>	<b>3,000.00</b>	<b>11,725.00</b>	<b>(7,725.00)</b>	<b>(193.13%)</b>	<b>293.13%</b>





# MTD/YTD Total Expense Report by Fund by Dept for Year 2015 Month 12 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
639.6052.5102	EMPLOYEES SALARY-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5201	PERS-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5202	MEDICARE-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5205	WORKERS COMP-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5301	SUPPLIES-PARK DISTRICT	1,867.42	0.00	1,143.18	724.24	0.00	0.00	724.24
639.6052.5401	CONTRACT SRVS-PARK DISTRICT	12,700.00	600.00	12,468.40	231.60	0.00	0.00	231.60
639.6052.5403	TRAVEL/EXPENSES-PARK DISTRICT	750.00	0.00	300.00	450.00	0.00	0.00	450.00
639.6052.5432	RAILS TO TRAILS-CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5501	EQUIPMENT-PARK DISTRICT	3,000.00	0.00	2,545.59	454.41	0.00	0.00	454.41
639.6052.5801	ADVANCES OUT-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5901	OTHER EXPENSES-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5958	INSURANCE (BONDS)-PARK DISTRICT	500.00	0.00	0.00	500.00	0.00	0.00	500.00
639.6052.5959	MARTHA HITLER PARK IMPRV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5968	PARK IMPROVEMENT PROGRAM - PARK DISTRICT	5,632.58	3,000.00	5,632.58	0.00	0.00	0.00	0.00
Dept: 6052	PARK DISTRICT	24,450.00	3,600.00	22,089.75	2,360.25	0.00	0.00	2,360.25
Fund: 639	P.C. PARK DISTRICT	24,450.00	3,600.00	22,089.75	2,360.25	0.00	0.00	2,360.25
14 Accts		24,450.00	3,600.00	22,089.75	2,360.25	0.00	0.00	2,360.25



# Detail Revenue Transactions by Fund - PICKAWAY COUNTY for Year 2015 Month 12 to Year 2015 Month 12

Date	Src	Payin	Trans	Bno/ Seq	Proj	Amount	Remark	
12/29/2015	REC	666963	R1505758	15010021		3,000.00	PICK.CO.PARK DIST. 12-29-12	
639.0000.4926		OTHER RECEIPTS-PARK DISTRICT				3,000.00		
<b>Fund: 639</b>							<b>3,000.00</b>	
<b>P.C. PARK DISTRICT</b>							<b>3,000.00</b>	
<b>1 Transactions</b>							<b>3,000.00</b>	



# Detail Expense Transactions by Fund by Dept - PICKAWAY COUNTY for Year 2015 Month 12 to Year 2015 Month 12

Date	Src	Vnd#	Vendor Name	PO#	Bno/ Seq	Chk/ Trans	Proj	Amount	Remark
12/03/2015	AC	02017	DAVIS TOM	MV098200	11039053	357810		600.00	ADMIN.SERV. / PARK DISTRICT-
639.6052.5401			CONTRACT SRVS-PARK DISTRICT					600.00	
12/03/2015	AC	00934	PICKAWAY COUNTY COMMUNITY	MV098204	11039029	357780		1,000.00	PRK IMPROVEMENT PRO.PYMNT / PRK DISTRICT
12/08/2015	AC	00186	MIKE GRAHAM, FISCAL OFFICER	MV098204	11044008	D02571		1,000.00	PARK IMPROVEMENTS PROGRAM PROJ./ PARK DISTRICT
12/15/2015	AC	00918	CIRCLEVILLE CITY AUDITOR	MV098204	11051026	358139		1,000.00	PARK IMPROVEMENT PROGRAM /PARK DISTRICT
639.6052.5968			PARK IMPROVEMENT PROGRAM - PARK DISTRICT					3,000.00	
Dept: 6052			PARK DISTRICT					3,600.00	
<b>Fund: 639</b>			<b>P.C. PARK DISTRICT</b>					<b>3,600.00</b>	
<b>4 Transactions</b>								<b>3,600.00</b>	

