

\*email by-laws to Mike H:

# PICKAWAY COUNTY

www.pickawaycountyparks.org  
141 W. Main St., Suite 400 P.O. Box 1193 Circleville, Oh 43113 740-420-5451

## PARK DISTRICT

### Minutes

Dec. 20, 2016

Meeting was called to order at noon by Chairman Bill Richards at the Pickaway County Annex, 141 W. Main St., Suite 400, Circleville, Ohio.

A. ROLL CALL Board members P=present A=absent  
 #=volunteer work hours performed

Bill Richards P 10	Robert (Pete) Hartinger P 4	Mike Hess P 3
Marshall Fields P 3	Tracie Sorvillo P 3	

Secretary: Andi Humphries P  
 Treasurer: County Auditor A  
 Webmaster: Michael Moore P 10  
 Park Board Consultant: Tom Davis P 1  
 Financial Liaison:  
 Public Relations:  
 Logan Elm Liaison: Rod Smith A  
 Canal Park Liaison: John Drummond P 1  
 Guests: None

*g p/w/c/*  
*1/24/17 mtg.*

B. Review of previous month Minutes (approve/amend) Andi Humphries: Hess motioned approval of corrected minutes: Corrections are Directors Report item 2- The three entities along the Roundtown trail will be maintaining ADD: their portion of the trail (OCU, YMCA, Circleville Schools) which was estimated at \$4000 in the 2017 budget. Next paragraph, the word is county not count officials. Minutes were accepted as corrected.

C. Financial status of Park District: The balance at the end of November \$63,340.94. There was no income and expenses included two payments to the grant program, contract worker, concrete mason at the bell tower, and two mowings. Fields made a motion to accept the treasurer's report, Hartinger seconded; motion carried

D. Guests: none

#### E. Director's Report

- 1) Canal lands conveyance, Peter's property, Walnut Twp: Ohio Department of Natural Resources asked the board about transferring 9.512 acres of canal land in Walnut Township that is adjacent to property purchased by Keith Peters. Sorvillo motioned that the board agree to the conditions to acquire the property outlined in attached memo; Fields seconded; motion carried. It was noted that the Appalachia Ohio Alliance (AOA) or any other property sales through the ODNR land should be approached in a similar manner.
- 2) Board sub-committee, for Parks and Trail Development Committee: Davis asked for this committee to plan the 6:30 p.m. Jan. 23 levy committee meeting which would outline how that committee should proceed. Then, the board would step back to be in compliance with election rules. Sorvillo and Fields will meet to plan this meeting. The list of



volunteers was reviewed. Some still need to be asked to serve on committee. All will be contacted about the initial meeting.

- 3) Election of officers at next Board meeting: The board positions were discussed. Sorvillo and Fields will be appointed for new terms beginning in 2017. Richards, whose term is also up in 2016, is still in discussion with the judge about this issue. The executive board should be elected at the first meeting in 2017 which is Jan. 24.
- 4) Recognition of Park District volunteers: Michael Moore, Andi Humphries and John Drummond were recognized at the meeting for volunteering as webmaster, secretary and canal liaison. Blaine Keckley and Anthony Neff will also be issued certificates for "dedication and support of the Pickaway County Park Board".

F. Unfinished Business: Drummond reported on the bridge at Gallipolis: It spanned the creek by Holzer Hospital and is 8 feet wide. Steve Barthelmas has pictures.

G. New Business, Directors reports: none

H. Schedule of meetings: Regular meeting: Noon Jan 24, 2017 at the Pickaway County Annex, 141 W. Main St., Circleville.

I. Adjournment. Meeting adjourned at 1:10 p.m.

Note: These routine meetings are to be One hour, and not to extend more than ½ hr. longer. Additional time will require special meetings.



# MTD Fund Report for Year 2016 Month 12 - PICKAWAY COUNTY

Fund	Description	Beg Bal	MTD Rec	MTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	63,340.94	0.00	3,540.04	59,800.90	0.00	59,800.90
1 Funds		63,340.94	0.00	3,540.04	59,800.90	0.00	59,800.90

JAN deposits:  
 10,000 - donation - Plum Family Foundation  
 2,375 - OHC

Approved  
 1/21/17  
 [Signature]



# MTD/YTD Revenue Report by Fund for Year 2016 Month 12 - PICKAWAY COUNTY

Account	Description	Est Rev	MTD Rec	YTD Rec	Unc Bal	%Remain	%Collected
639.0000.4556	LOCAL SHARE-PARK DISTRICT	0.00	0.00	10,000.00	(10,000.00)	0.00%	0.00%
639.0000.4557	STATE SHARE-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00%	0.00%
639.0000.4910	ADVANCES	0.00	0.00	0.00	0.00	0.00%	0.00%
639.0000.4926	OTHER RECEIPTS-PARK DISTRICT	18,500.00	0.00	13,760.00	4,740.00	25.62%	74.38%
<b>Fund: 639</b>	<b>P.C. PARK DISTRICT</b>	<b>18,500.00</b>	<b>0.00</b>	<b>23,760.00</b>	<b>(5,260.00)</b>	<b>(28.43%)</b>	<b>128.43%</b>
<b>4 Accts</b>		<b>18,500.00</b>	<b>0.00</b>	<b>23,760.00</b>	<b>(5,260.00)</b>	<b>(28.43%)</b>	<b>128.43%</b>





# MTD/YTD Total Expense Report by Fund by Dept for Year 2016 Month 12 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
639.6052.5102	EMPLOYEES SALARY-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5201	PERS-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5202	MEDICARE-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5205	WORKERS COMP-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5301	SUPPLIES-PARK DISTRICT	3,500.00	0.00	747.70	2,752.30	0.00	0.00	2,752.30
639.6052.5401	CONTRACT SRVS-PARK DISTRICT	22,500.00	1,534.04	13,048.26	9,451.74	0.00	0.00	9,451.74
639.6052.5403	TRAVEL/EXPENSES-PARK DISTRICT	500.00	0.00	450.00	50.00	0.00	0.00	50.00
639.6052.5432	RAILS TO TRAILS-CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5501	EQUIPMENT-PARK DISTRICT	5,500.00	0.00	400.00	5,100.00	0.00	0.00	5,100.00
639.6052.5801	ADVANCES OUT-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5901	OTHER EXPENSES-PARK DISTRICT	2,500.00	200.00	200.00	2,300.00	0.00	0.00	2,300.00
639.6052.5958	INSURANCE (BONDS)-PARK DISTRICT	500.00	406.00	406.00	94.00	0.00	0.00	94.00
639.6052.5959	MARTHA HITLER PARK IMPRV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5968	PARK IMPROVEMENT PROGRAM - PARK DISTRICT	5,000.00	1,400.00	4,900.00	100.00	0.00	0.00	100.00
Dept: 6052	PARK DISTRICT	40,000.00	3,540.04	20,151.96	19,848.04	0.00	0.00	19,848.04
Fund: 639	P.C. PARK DISTRICT	40,000.00	3,540.04	20,151.96	19,848.04	0.00	0.00	19,848.04
14 Accts		40,000.00	3,540.04	20,151.96	19,848.04	0.00	0.00	19,848.04



# Detail Expense Transactions by Fund by Dept - PICKAWAY COUNTY for Year 2016 Month 12 to Year 2016 Month 12

Date	Src	Vnd#	Vendor Name	PO#	Bno/ Seq	Chk/ Trans	Proj	Amount	Remark
12/01/2016	AC	00101	SOUTH CENTRAL POWER	MV099056	11543005	368914		22.00	ELECTRIC FOR LOGAN ELM PRK.LIGHT / PRK.DISTR.
12/01/2016	AC	00101	SOUTH CENTRAL POWER	MV099056	11543006	368915		27.00	ELECTRIC(CANAL PRK.SHELTER HOUSE) / PRK.DIST.
12/06/2016	AC	01535	MIKE'S LANDSCAPING LLC	MV099056	11552038	368987		194.65	INSTALL SOLAR FLAG POLE LIGHT - PARK DISTRICT
12/06/2016	AC	02017	DAVIS TOM	MV099056	11552043	368992		690.00	ADMIN SERV. - PARK DISTRICT
12/23/2016	AC	02017	DAVIS TOM	MV099056	11570045	369670		435.00	ADMIN.SERV. /- PARK DISTRICT
12/23/2016	AC	03381	JOHN DRUMMOND	MV099056	11570068	369688		165.39	SUPPL.REIMB.-WRK.@ CANAL PRK.& TOWPATH/PRK.DS
639.6052.5401			CONTRACT SRVS-PARK DISTRICT					1,534.04	
12/06/2016	AC	01973	RED BARN SCREEN PRINTING & EMB	BL099168	11552041	368990		200.00	VOLUNTEER RECOGNITION AWARDS - PARK DIST
639.6052.5901			OTHER EXPENSES-PARK DISTRICT					200.00	
12/13/2016	AC	00016	HUMMEL & PLUM INSURANCE AGENCY	MV099059	11558002	369139		406.00	INSURANCE BONDS - PARK DISTRICT
639.6052.5958			INSURANCE (BONDS)-PARK DISTRICT					406.00	
12/13/2016	AC	01972	SCIOTO TOWNSHIP	MV099060	11558044	369172		400.00	PARK IMPROVEMENT PROGRAM - PARK DIST
12/23/2016	AC	00862	VILLAGE OF TARLTON	MV099060	11570021	369652		1,000.00	PARK IMPROVEMENT PROGRAM - PARK DIST
639.6052.5968			PARK IMPROVEMENT PROGRAM - PARK DISTRICT					1,400.00	
Dept: 6052			PARK DISTRICT					3,540.04	
Fund: 639			P.C. PARK DISTRICT					3,540.04	
<b>10 Transactions</b>									<b>3,540.04</b>

