

PICKAWAY COUNTY

www.pickawaycountyparks.org
141 W. Main St., Suite 400 P.O. Box 1193 Circleville, Oh 43113 740-420-5451

PARK DISTRICT

Minutes

June 26, 2018

Meeting was called to order at noon by Chairman Marshall Fields at the Pickaway County Annex, 141 W. Main St., Suite 400, Circleville, Ohio.

A. ROLL CALL Board members P=present A=absent
#=volunteer work hours performed
Marshall Fields P 4 Jennifer Tomlinson P 2 Robert (Pete) Hartinger A
Tracie Sorvillo P 0 Mike Hess P 2

Secretary: Andi Humphries P 4
Park Board Director: Tom Davis P
Executive Assistant: Arista Hartzler P
Webmaster: Michael Moore A
Canal Park Liaison: John Drummond P 8
One Book, One Community Liaison: Lainey Ebright P
Logan Elm Liaison: Rod Smith P

Guests: Esta O'Neil, Jim Edmon, Mike Nicklow as well as Michael Hartley, Colton Henson and Nate Wheeland of Swing State Strategies

B. Minutes of previous month Andi Humphries: Hess motioned that the minutes be accepted, Tomlinson seconded; motion carried.

C. Financial status of Park District: Current Balance: \$423,823.22; Expenses included wages, supplies, contract services paying Ruff farms for seeding the edge of the Roundtown Trail and payout to a grant recipient. Tomlinson motioned to accept the financial report, Sorvillo seconded; motion carried.

D. Guests: Hartley presented how Swing State Strategies re-branding/legislative proposal. He proposed community meeting with surveys, sharing results and getting feedback. Assistance with public affairs is imperative to targeting funds. Hess disclosed having a business relationship with Swing States. Davis said these services are imperative for community communications and budgeting for current and future projects.

E. Director's Report

1) Introduction of Arista Hartzler, new Executive Assistant. She distributed three pamphlets and asked for feedback.

- 2) Approval of Department Budget Action Request: Sorvillo made a motion to move \$50,000 in contract services to a new line item, Land Park Districts; Hess seconded; motion carried.
- 3) Approval of Ohio History Connection Agreement: Sorvillo motioned to accept the agreement, Tomlinson seconded; motion carried.
- 4) District equipment update: Equipment acquired from Franklin County include a 2003 Chevy Silverado, 2005 Zero Turn mower and Polaris Ranger 4X4. Davis explained the Ventrac Tractor and accessory needs from a state contract provider. The tractor and accessories total \$40,728; Hess motioned to accept the purchase as quoted, Sorvillo seconded; motion carried.
- 5) 2019 Tax budget: A review of line items provided to the commissioners is an estimate of the expenditures and revenue for 2019. It includes a grant request which would be revised if not funded. The exact appropriations are set at a later date.
- 6) Discussion on Pickaway Trail East, Palm property negotiations: First talks resulted in a higher than the appraised amount. The board asked Davis to talk with the landowners again.
- 7) Update on Circleville purchase of Rhoads property to expand Barthelmas Park: City council will pursue the grant as a first step. The negotiated price is less than first noted.
- 8) Update on Pickaway Trail encroachment Atlanta elevator/Menell Mill Co.: Davis met with the owners who are working to solve the situation.
- 9) Strategic Planning Retreat discussion: The board agreed to meet Aug. 17 from 1-5 p.m. The location may change to Mary Virginia Crites Hannan Park.

F. Unfinished Business:

County Park Foundation Status: Tabled

G. New Business, Directors reports: None reported

H. Schedule of meetings: Regular meeting: Noon, Tuesday July 24, 2018 at the Pickaway County Annex, 141 W. Main St., Circleville.

I. Adjournment. Meeting adjourned at 1:05 p.m.

Note: These routine meetings are to be One hour, and not to extend more than ½ hr. longer. Additional time will require special meetings.

MTD Fund Report for Year 2018 Month 06 - PICKAWAY COUNTY

Fund	Description	Beg Bal	MTD Rec	MTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	425,823.72	2,604.84	23,070.46	405,358.10	336,415.30	68,942.80
1	Funds	425,823.72	2,604.84	23,070.46	405,358.10	336,415.30	68,942.80

YTD Fund Report for Year 2018 Month 06 - PICKAWAY COUNTY

Fund	Description	Beg Yr Bal	YTD Rec	YTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	53,999.38	404,916.46	53,557.74	405,358.10	336,415.30	68,942.80
1	Funds	53,999.38	404,916.46	53,557.74	405,358.10	336,415.30	68,942.80

MTD/YTD Total Expense Report by Fund for Year 2018 Month 06 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
639.6052.5102	EMPLOYEES SALARY-PARK DISTRICT	98,047.00	5,900.80	12,592.00	85,455.00	0.00	0.00	85,455.00
639.6052.5201	PERS-PARK DISTRICT	13,726.00	826.12	1,762.90	11,963.10	0.00	0.00	11,963.10
639.6052.5202	MEDICARE-PARK DISTRICT	1,421.00	78.54	168.54	1,252.46	0.00	0.00	1,252.46
639.6052.5203	INSURANCE - PARK DISTRICT	21,000.00	1,793.80	3,587.60	17,412.40	0.00	0.00	17,412.40
639.6052.5205	WORKERS COMP-PARK DISTRICT	2,500.00	0.00	0.00	2,500.00	0.00	0.00	2,500.00
639.6052.5301	SUPPLIES-PARK DISTRICT	10,000.00	1,275.07	2,656.75	7,343.25	7,343.25	0.00	0.00
639.6052.5401	CONTRACT SRVS-PARK DISTRICT	187,500.00	6,946.93	19,444.00	168,056.00	168,056.00	0.00	0.00
639.6052.5403	TRAVEL/EXPENSES-PARK DISTRICT	2,500.00	321.80	786.80	1,713.20	1,713.20	0.00	0.00
639.6052.5432	RAILS TO TRAILS-CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5501	EQUIPMENT-PARK DISTRICT	75,000.00	327.40	6,678.61	68,321.39	68,321.39	0.00	0.00
639.6052.5504	LAND - PARK DISTRICT	50,000.00	0.00	0.00	50,000.00	0.00	0.00	50,000.00
639.6052.5801	ADVANCES OUT-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5901	OTHER EXPENSES-PARK DISTRICT	45,750.00	600.00	677.54	45,072.46	45,072.46	0.00	0.00
639.6052.5958	INSURANCE (BONDS)-PARK DISTRICT	1,112.00	0.00	203.00	909.00	909.00	0.00	0.00
639.6052.5959	MARTHA HITLER PARK IMPRV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5968	PARK IMPROVEMENT PROGRAM - PARK DISTRICT	50,000.00	5,000.00	5,000.00	45,000.00	45,000.00	0.00	0.00
639.6090.5300	MATERIALS - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5301	SUPPLIES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5401	CONTRACTS-SERVICES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5901	OTHER EXPENSES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 639	P.C. PARK DISTRICT	558,556.00	23,070.46	53,557.74	504,998.26	336,415.30	0.00	168,582.96
20 Accts		558,556.00	23,070.46	53,557.74	504,998.26	336,415.30	0.00	168,582.96

