

PICKAWAY COUNTY

www.pickawaycountyparks.org
141 W. Main St., Suite 400 P.O. Box 1193 Circleville, Oh 43113 740-420-5451

PARK DISTRICT

Minutes

March 22, 2016

Meeting was called to order at noon by Chairman Bill Richards at the Pickaway County Annex, 141 W. Main St., Suite 400, Circleville, Ohio.

A. ROLL CALL Board members P=present A=absent
Bill Richards P Robert (Pete) Hartinger R P (3) Mike Hess A-
Marshall Fields A P (2) Tracy Sorvillo R P =

Secretary: Andi Humphries P
Treasurer: County Auditor A
Webmaster: Michael Moore P
Park Board Consultant: Tom Davis P
Financial Liaison:
Public Relations:
Canal Park Liaison: John Drummond P
Logan Elm Liaison: Rod Smith A
Guests: none

approved: 4/19/16

B. Reading of previous month Minutes (approve/amend) Andi Humphries: Sorvillo motioned approval of minutes, Hartinger seconded, motion carried.

C. Financial status of Park District: The balance at the end of February is \$57,005.67. No funds were deposited during the month. February's bills included two months of consultant fees and \$100 office supplies. A deposit of \$1,000 for easements was made in March. Hartinger made a motion to accept the treasurer's report, Sorvillo seconded, motion carried.

D. Guests:

John Drummond discussed keys and storage. Signs, chainsaws etc will be moved to Bill Richard's storage. John has keys and Tom Davis will have second set at park office. After discussion, he will ask for about 15 volunteers from OCU for April 14 work day. Officers and volunteers will meet 9 a.m. at Canal Park Shelter House. He will bring any donations to Tom Davis. The 4 County Solid Waste District is supplying gloves.

E. Director's Report

- 1) Columbia Gas Easement: Hess negotiated \$1,000 more on both tracts for a total of \$8,260. So far, \$1,000 has been received and deposited.
- 2) Filing Park Rules: Davis will work with Hess to proceed on filing these rules.
- 3) Leadership Sub Committee report on Levy Committee. Hess, Sorvillo and Davis decided that a new group should be established for the levy. Hartinger motioned that it be called "Pickaway County Parks and Trails Development Committee" Sorvillo seconded. This language can be used for 2016 Resolution #2 being developed by Hess. A Brainstorming Committee is being planned for noon April 19. The resolution may be reviewed then however will be adopted at the next regular meeting. Start of participants list:

Leader: should be well known in the community

Representatives from County's
Commissioners
Villages
Townships
City of Circleville
Berger
OCU
P-3
Dr. Bob Tootle
Dr. Bob Liggett
Ken Speakman
Friends of City Park
Canal Park Committee

- 4) Judge Long Letter: Because there were no stipulations of the transfer, the prosecuting attorney stated his approval wasn't necessary. The judge sent back a letter to the park board concerning the transfer.
- 5) Community Service Day: See Guests discussion with Drummond.
- 6) Mark Flynn issues: Davis spoke with him concerning gravel for his driveway. Because it doesn't hinder anyone walking the trail, it is not a concern for the board. Possibly the service workers could scour the area to remove spikes so mowing can continue.
- 7) Director/consultant invoice: see new business.

F. Unfinished Business: none

G. New Business:

It was decided that volunteer hours will be reported at roll call.

Davis will be at OCU 9 a.m. Saturday to help cut trees off the Roundtown Trail. This must be completed before April so Indiana Bats won't hinder the trail work. He invited others to help.

Hettinger announced a Roundtown Trails meeting 3:30 April 7. Davis and Hartinger will be attending.

Sorvillo made a motion to pay the 3/22/16 invoice from Tom Davis; Hartinger seconded; motion carried.

H. Volunteer Hours: Richards 4 Hartinger 4, Sorvillo 4, Humphries 2, and Moore 3.

I. Schedule of meetings: Regular meeting: Noon Tuesday April 26, 2016 at the Pickaway County Annex, 141 W. Main St., Circleville.

J. Adjournment. Meeting adjourned at 1:27 p.m.

Note: These routine meetings are to be One hour, and not to extend more than ½ hr. longer. Additional time will require special meetings.

MTD Fund Report for Year 2016 Month 03 - PICKAWAY COUNTY

Fund	Description	Beg Bal	MTD Rec	MTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	57,005.67	8,260.00	1,313.50	63,952.17	37,124.31	26,827.86
1 Funds		57,005.67	8,260.00	1,313.50	63,952.17	37,124.31	26,827.86

Approved: 4/17/16

MTD/YTD Revenue Report by Fund for Year 2016 Month 03 - PICKAWAY COUNTY

Account	Description	Est Rev	MTD Rec	YTD Rec	Unc Bal	%Remain	%Collected
639.0000.4556	LOCAL SHARE-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00%	0.00%
639.0000.4557	STATE SHARE-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00%	0.00%
639.0000.4910	ADVANCES	0.00	0.00	0.00	0.00	0.00%	0.00%
639.0000.4926	OTHER RECEIPTS-PARK DISTRICT	18,500.00	8,260.00	10,635.00	7,865.00	42.51%	57.49%
Fund: 639	P.C. PARK DISTRICT	18,500.00	8,260.00	10,635.00	7,865.00	42.51%	57.49%
4 Accts		18,500.00	8,260.00	10,635.00	7,865.00	42.51%	57.49%

MTD/YTD Total Expense Report by Fund by Dept for Year 2016 Month 03 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
639.6052.5102	EMPLOYEES SALARY-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5201	PERS-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5202	MEDICARE-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5205	WORKERS COMP-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5301	SUPPLIES-PARK DISTRICT	3,500.00	0.00	109.70	3,390.30	3,390.30	0.00	0.00
639.6052.5401	CONTRACT SRVS-PARK DISTRICT	22,500.00	1,313.50	2,615.99	19,884.01	19,884.01	0.00	0.00
639.6052.5403	TRAVEL/EXPENSES-PARK DISTRICT	500.00	0.00	150.00	350.00	350.00	0.00	0.00
639.6052.5432	RAILS TO TRAILS-CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5501	EQUIPMENT-PARK DISTRICT	5,500.00	0.00	0.00	5,500.00	5,500.00	0.00	0.00
639.6052.5801	ADVANCES OUT-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5901	OTHER EXPENSES-PARK DISTRICT	2,500.00	0.00	0.00	2,500.00	2,500.00	0.00	0.00
639.6052.5958	INSURANCE (BONDS)-PARK DISTRICT	500.00	0.00	0.00	500.00	500.00	0.00	0.00
639.6052.5959	MARTHA HITLER PARK IMPRV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5968	PARK IMPROVEMENT PROGRAM - PARK DISTRICT	5,000.00	0.00	0.00	5,000.00	5,000.00	0.00	0.00
Dept: 6052	PARK DISTRICT	40,000.00	1,313.50	2,875.69	37,124.31	37,124.31	0.00	0.00
Fund: 639	P.C. PARK DISTRICT	40,000.00	1,313.50	2,875.69	37,124.31	37,124.31	0.00	0.00
14 Accts		40,000.00	1,313.50	2,875.69	37,124.31	37,124.31	0.00	0.00

Detail Revenue Transactions by Fund - PICKAWAY COUNTY for Year 2016 Month 03 to Year 2016 Month 03

Date	Src	PayIn	Trans	Eno/ Seq	Proj	Amount	Remark	
03/14/2016	REC	667709	R1601317	15261009		1,000.00	KNOX COUNTY PARK DISTRICT	
03/31/2016	REC	667861	R1601574	15306003		7,260.00	PICKAWAY CO PARK DISTRICT	
639.0000.4926		OTHER RECEIPTS-PARK DISTRICT				8,260.00		
Fund: 639							8,260.00	
2 Transactions							8,260.00	

Detail Expense Transactions by Fund by Dept - PICKAWAY COUNTY for Year 2016 Month 03 to Year 2016 Month 03

Date	Src	Vnd#	Vendor Name	PO#	Bno/ Seq	Chk/ Trans	Proj	Amount	Remark
03/01/2016	AC	02017	DAVIS TOM	MV099056	11165029	360256		758.50	ADMIN. SERV. / PARK DISTRICT
03/29/2016	AC	02017	DAVIS TOM	MV099056	11209025	361283		555.00	ADMIN. SERV. / - PARK DISTRICT
639.6052.5401			CONTRACT SRVS-PARK DISTRICT					1,313.50	
Dept: 6052 PARK DISTRICT 1,313.50									
Fund: 639 P.C. PARK DISTRICT 1,313.50									
2 Transactions 1,313.50									

