



## Pickaway County Park Board Minutes

10 23, 2018

Meeting was called to order at noon by Chairman Marshall Fields at the Pickaway County District Public Library, Circleville, Ohio.

A. ROLL CALL Board members P=present A=absent  
#=volunteer work hours performed  
Marshall Fields P 2 Jennifer Tomlinson P 2 Robert (Pete) Hartinger P 2  
Tracie Sorvillo P Mike Hess P 2

Secretary: Andi Humphries P 2  
Park Board Director: Tom Davis P  
Executive Assistant: Arista Hartzler P  
Webmaster: Michael Moore A  
Canal Park Liaison: John Drummond P 50  
One Book, One Community Liaison: Lainey Ebright A  
Logan Elm Liaison: Rod Smith A  
Financial Liaison:  
Public Relations:

Guest: Jim Edman

B. Minutes of previous month Arista Hartzler: Motion to approve by Hess, second by Tomlinson; motion carried.

C. Financial status of Park District: Balance as of Sept. 30: \$608,903.11. Major expenditures include salary, contract services and equipment. Contracts included tents for Canal days, stone and Swing State. Equipment expenditure was for the boom arm trailer previously approved. Tomlinson motioned to accept the financial statement, Fields seconded; motion carried.

D. Guests: Drummond reported on Canal Park: He has worked with the electric company, trenches, fertilizing, seeding and straw. He asked for tree removal update which is awaiting a contract. Edman reported that the monarch butterflies at Mary V. Park are still prevalent.

E. Director's Report

- 1) Line item transfer approval, \$3,000 from contract services to travel and expense: motion by Hartinger, second by Sorvillo; motion carried.
- 2) Equipment purchase approval: After research, Davis presented specs on a "Full Size Gator XUV" for purchase. The Ranger from Franklin County was not operable, and can be used as a trade in. Net cost with the trade in, at state contractor pricing is \$18,016.18. Hess motioned that the vehicle be purchased for not more than \$20,000; Tomlinson seconded; motion carried. It will not be licensed—transported on flat bed if necessary—and stored at the maintenance facility.
- 3) Canal Park Master Plan proposed approval: Davis presented the POD Design "Landscape Architectural Services Proposal for Canal Park Master Plan". For \$12,500, services include "exploring the potential of improvements to make Canal Park the preferred recreational destination for families throughout the park district". Sorvillo asked if this was included in the districts goals at the retreat. Hess questioned the scope of services and asked if the company could present the plan at a board meeting.

- 4) Letter of support for Lock 31, Canal Park, NHR project: Fields signing letters of support for the project which will be reviewed in December.
- 5) Palm property purchase update: The family has rescinded its offer in the current state due to the age of the property owner. Possibly, a lease-purchase offer or easement will be offered at a later date.
- 6) Canal Days update/volunteers: Event is 11 a.m. until 3:30 p.m. this Saturday, Oct. 27 with Fields as emcee. A timeline of events was distributed by Arista. She asked for volunteers for judging, clean up and parking.
- 7) Metzger Preserve grant application status: A result of a recent site visit was positive for the project, and it was noted that all three projects should be funded. Edman said publicity from this process will be helpful in promoting the results of the levy. Hartinger showed a “concretion” that’s been in his family.
- 8) Roundtown Trail/OCU parking lot project status: Funds from the original trail fundraising (managed by the county) as well as the ODOT monies will be used to provide a parking lot and accoutrements. Capital improvement funds might be available for the other trail head.
- 9) Utilization of County’s Roundtown Trail Fund Balance (see above)
- 10) Little Walnut Creek/Scioto River canoe/kayak access at Cook’s Creek: A diagram of the creek leading to the River with future park land and park trail added will be a basis for discussion with ODOT and other agencies.

F. Unfinished Business: see updates

Approval of District 2018-2027 Park and Trail Plan: Hess asked that it be tabled until next month for board review.

Pickaway Trail Committee Status: Fields/Tomlinson: Meeting has not been completed. Davis asked that the committee consider notifications to adjacent landowners, as well as a plan for completion of the phases.

Hartinger asked about the River Walk with Bill Richards. It will be discussed at the November meeting.

G. New Business, Directors reports: None

H. Schedule of meetings: Regular meeting: Noon, Tuesday, Nov. 27, 2018. at Pickaway County District Library, Circleville.

I. Adjournment. Meeting adjourned at 1:00 p.m.

Note: These routine meetings are to be One hour, and not to extend more than one half hour longer. Additional time will require special meetings.

# MTD Fund Report for Year 2018 Month 09 - PICKAWAY COUNTY

Fund	Description	Beg Bal	MTD Rec	MTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	654,391.34	8,058.83	53,547.06	608,903.11	269,948.81	338,954.30
<b>1 Funds</b>		<b>654,391.34</b>	<b>8,058.83</b>	<b>53,547.06</b>	<b>608,903.11</b>	<b>269,948.81</b>	<b>338,954.30</b>

## YTD Fund Report for Year 2018 Month 09 - PICKAWAY COUNTY

Fund	Description	Beg Yr Bal	YTD Rec	YTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	53,999.38	708,217.21	153,313.48	608,903.11	269,948.81	338,954.30
<b>1 Funds</b>		<b>53,999.38</b>	<b>708,217.21</b>	<b>153,313.48</b>	<b>608,903.11</b>	<b>269,948.81</b>	<b>338,954.30</b>

## MTD/YTD Total Expense Report by Fund for Year 2018 Month 09 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
639 6052 5102	EMPLOYEES SALARY-PARK DISTRICT	98,047.00	7,340.80	38,584.80	59,462.20	0.00	0.00	59,462.20
639 6052 5201	PERS-PARK DISTRICT	13,726.00	1,027.72	5,359.92	8,366.08	0.00	0.00	8,366.08
639 6052 5202	MEDICARE-PARK DISTRICT	1,421.00	106.66	531.61	889.39	0.00	0.00	889.39
639 6052 5203	INSURANCE - PARK DISTRICT	21,000.00	0.00	6,923.96	14,076.04	0.00	0.00	14,076.04
639 6052 5205	WORKERS COMP-PARK DISTRICT	2,500.00	0.00	0.00	2,500.00	0.00	0.00	2,500.00
639 6052 5301	SUPPLIES-PARK DISTRICT	10,000.00	2,372.13	7,760.90	2,239.10	2,239.10	0.00	0.00
639 6052 5401	CONTRACT SRVS-PARK DISTRICT	187,500.00	7,821.46	34,209.46	153,290.54	153,290.54	0.00	0.00
639 6052 5403	TRAVEL/EXPENSES-PARK DISTRICT	2,500.00	162.47	1,875.82	624.18	624.18	0.00	0.00
639 6052 5432	RAILS TO TRAILS-CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639 6052 5501	EQUIPMENT-PARK DISTRICT	75,000.00	29,715.82	41,539.80	33,460.20	33,460.20	0.00	0.00
639 6052 5504	LAND - PARK DISTRICT	50,000.00	0.00	0.00	50,000.00	0.00	0.00	50,000.00
639 6052 5801	ADVANCES OUT-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639 6052 5901	OTHER EXPENSES-PARK DISTRICT	45,750.00	0.00	677.54	45,072.46	45,072.46	0.00	0.00
639 6052 5958	INSURANCE (BONDS)-PARK DISTRICT	1,112.00	0.00	203.00	909.00	909.00	0.00	0.00
639 6052 5959	MARTHA HITLER PARK IMPRV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639 6052 5968	PARK IMPROVEMENT PROGRAM - PARK DISTRICT	50,000.00	5,000.00	15,646.67	34,353.33	34,353.33	0.00	0.00
639 6090 5300	MATERIALS - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639 6090 5301	SUPPLIES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639 6090 5401	CONTRACTS-SERVICES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639 6090 5901	OTHER EXPENSES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fund: 639</b>	<b>P.C. PARK DISTRICT</b>	<b>558,556.00</b>	<b>53,547.06</b>	<b>153,313.48</b>	<b>405,242.52</b>	<b>269,948.81</b>	<b>0.00</b>	<b>135,293.71</b>
<b>20 Accts</b>		<b>558,556.00</b>	<b>53,547.06</b>	<b>153,313.48</b>	<b>405,242.52</b>	<b>269,948.81</b>	<b>0.00</b>	<b>135,293.71</b>



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