



**October 26, 2021  
Regular Meeting, 12:00 pm  
South Bloomfield's Marvin Webster Park**

**AGENDA**

- A. Roll Call
- B. Review of Meeting Minutes
- C. Financial Report
- D. Director's Report – Tom
  - Sen Shaffer Proclamation
  - 2022 Budget discussion/approval
  - PTIG for 2022
  - PCCF Board- Friends Fund
- E. Unfinished Business:
- F. New Business:
- G. Guests:
- H. Next Regularly Scheduled meeting – 12 noon, Tuesday November 23, 2021
- I. Adjournment





## Pickaway County Park Board Minutes

September 26th, 2021

Meeting was called to order at noon by Vice Chair Greg Bigam at the Ankrom Building, Pickaway County Fairgrounds, Circleville, Ohio.

A. ROLL CALL Board members P=present A=absent

Metzger P	Beth Kowalski P	Greg Bigam A	Tracie Sorvillo P	Susan
	Robert (Pete) Hartinger P			

Secretary: Andi Humphries A

Park Board Director: Tom Davis P

Deputy Director: Arista Hartzler P

Financial Liaison:

Public Relations:

Guests: Cindy Whited, John Kyle, Wesley Ebenhack, Scarlet Ebenhack, Paul Hang, Liza Mussleman

B. Minutes of previous month Humphries: The motion to approve the corrected minutes was made by Hartinger, second by Metzger motion carried.

C. Financial status of Park District: Beginning balance: the Beginning balance is \$689,497.97. The district received \$363,004.75 from The tax allocation, the Columbus Audubon agreement for managing Calamus Swamp and Logan Elm Park as well as insurance money for the stolen trailer. The district expended \$45,527.63 this past month. The includes purchasing the expansion at Canal Park for the Parking lot, the trees for the Big Darby Creek Access, and fishing gear for EE Camp which was covered by a Step Outside Grant through ODNR. The ending balance for the district is \$1,006,975.09. The motion to accept the financial report was made by Sorvillo, second by Hartinger; motion carried.

D: Guests: A program was provided by the Ebenhacks updating the board about the Yellowbud and Scioto Solar Projects. The Ebenhacks have property adjacent to both projects and are concerned about the effects of these large solar fields on future park expansion, particularly the canal lands, which are adjacent to this project, as well as wildlife. The Ebenhacks requested that the board considers writing a letter to the power citing board to share with them about the future plans of the district in this area.

No other guests had comments.

E. Directors Report

1) BAR- Other to Salary

a. Hartzler Requested approval to move funds from the Other to Salary in order to have enough funds to cover the district salaries through the end of the year. Motion moved to move the Fund from the Other line to the Salary line was made by Metzger and Seconded by Hartinger; motion carried.

2) PCCF – Friends of Pickaway Parks and Trails Fund

a. Hartzler shared there is a Fund through PCCF that supports all parks and trails in the county. This fund is run by a board and this board can determine how to spend these funds. The Funds was started with the \$10,000 from the County Commissioners was earmarked for the district before we received our levy funds. The board of the Friends Fund's needs updating

and is down members. The Fund received a request from the Pickleball group about a grant to add a Pickleball Court at Barthelmas. Hartzler requested that the board consider being the voting board for this Fund. Kowalski requested that the district determine if there was a conflict of interest with he prosecutor before moving forward. Metzger moved to have the Park District Board manage the Friends Fund contingent upon a clear report of no conflict of interest from the prosecutor. The motion was seconded by Sorvillo; motion carried.

- 3) Meeting with Judge Harsha
  - a. Davis met with Judge Harsha about the upcoming board opening. The notice will be posted in the paper and has been shared on the districts website and social media.
- 4) Canal Lands Restoration Agreement Update
  - a. Davis shared that the district has signed an agreement with the state to pay \$10,000 of the \$60,000 project. The Cleanup is expected to begin after crops come off around December 15<sup>th</sup>.
- 5) Canal Park: Parking Lot Acquisition Complete/Property Transfer Pending  
Playground Construction – Ohio Operating Engineer’s Assist
  - a. Davis shared that the district is waiting on the results of the soil survey to finalize the parking lot expansion purchase
  - b. Davis is working with Ohio Operating Engineers to do the sire preparation for the playground
- 6) Cooks Creek Update
  - a. Davis shared that the district is waiting on a agreement from AOA for the sale of the property.
  - b. The district has spoken with the EPA and the County Engineers about the waste water treatment facility issues at the site. The district is waiting for cost estimates from the County.
- 7) Canal Heritage Trail Event
  - a. The Canal Heritage Trail Opening Event at Lock 31 and Canal Park Saturday the 2<sup>nd</sup> at 10 am and noon
- 8) Bus Tour, Date/Time
  - a. The Bus tour will tentatively be October 26<sup>th</sup> as an all-day event. The district will find busing for the board. The October Board meeting will be at a TBD location along the route of the tour
- 9) 2022 Operating Budget, Executive Committee Meeting Date
  - a. Davis asked the board to review the Operations budget for 2022 and will be asking of ra vote on the budget at the next meeting

F. Unfinished Business:

H. Schedule of meetings: Regular meeting: noon Tuesday October 26<sup>th</sup> 2021 at a location to be determined

I. Adjournment. Meeting adjourned at 1:05 p.m.

Note: These routine meetings are to be One hour, and not to extend more than ½ hr. longer.  
Additional time will require special meetings.

Date Minutes Were Approved \_\_\_\_\_

PCPD Board Chairperson \_\_\_\_\_  
Date

PCPD Director \_\_\_\_\_  
Date

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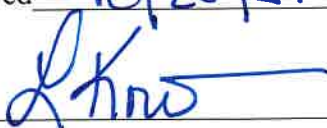
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Date Minutes Were Approved 10/26/21

PCPD Board Chairperson  10/26/21  
Date

PCPD Director \_\_\_\_\_  
Date



# MTD Fund Report for Year 2021 Month 09 - PICKAWAY COUNTY

Fund	Description	Beg Bal	MTD Rec	MTD Exp	Unexp	Einc	Unenc
639	P.C. PARK DISTRICT	1,006,975.09	2,999.00	19,649.99	990,324.10	618,232.70	372,091.40
670	METZGER PRESERVE	23,178.70	0.00	0.00	23,178.70	6,301.86	16,876.84
671	ODNR-PADDLING ENHANCE GRANT	4,130.52	48,426.48	0.00	52,557.00	4,130.52	48,426.48
918	CLEAN OHIO TRAILS FUND	0.00	0.00	0.00	0.00	0.00	0.00
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
<b>5 Funds</b>		<b>1,034,499.93</b>	<b>51,425.48</b>	<b>19,649.99</b>	<b>1,066,275.42</b>	<b>628,665.08</b>	<b>437,610.34</b>





# YTD Fund Report for Year 2021 Month 09 - PICKAWAY COUNTY

Fund	Description	Beg Yr Bal	YTD Rec	YTD Exp	Unexp	Einc	Unenc
639	P.C. PARK DISTRICT	481,197.24	835,517.99	326,391.13	990,324.10	618,232.70	372,091.40
670	METZGER PRESERVE	153.58	42,723.26	19,698.14	23,178.70	6,301.86	16,876.84
671	ODNR-PADDLING ENHANCE GRANT	0.00	99,647.48	47,090.48	52,557.00	4,130.52	48,426.48
918	CLEAN OHIO TRAILS FUND	4,467.72	0.00	4,467.72	0.00	0.00	0.00
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
<b>5 Funds</b>		<b>486,034.16</b>	<b>977,888.73</b>	<b>397,647.47</b>	<b>1,066,275.42</b>	<b>628,665.08</b>	<b>437,610.34</b>



# MTD/YTD Total Expense Report by Fund for Year 2021 Month 09 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
671.6094.5401	CONTRACTS-SERVICES - ODNR - PADDLING ENHANCE GRANT	51,221.00	0.00	47,090.48	4,130.52	4,130.52	0.00	0.00
671.6094.5801	ADVANCES OUT - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5901	OTHER EXPENSES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fund: 671</b>	<b>ODNR-PADDLING ENHANCE GRANT</b>	<b>51,221.00</b>	<b>0.00</b>	<b>47,090.48</b>	<b>4,130.52</b>	<b>4,130.52</b>	<b>0.00</b>	<b>0.00</b>
918.3012.5401	CONTRACT-SVS - ON-BEHALF ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5401	CONTRACTS-SERVICES - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5501	EQUIPMENT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5701	TRANSFERS OUT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5801	ADVANCES OUT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5901	OTHER EXPENSES - ROUNDTOWN TRAIL	4,467.72	0.00	4,467.72	0.00	0.00	0.00	0.00
<b>Fund: 918</b>	<b>CLEAN OHIO TRAILS FUND</b>	<b>4,467.72</b>	<b>0.00</b>	<b>4,467.72</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
922.6909.5401	CONTRACTS-SERVICES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
922.6909.5501	EQUIPMENT - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
922.6909.5901	OTHER EXPENSES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fund: 922</b>	<b>PARK DISTRICT LEASE PAYMENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>39 Accts</b>		<b>1,026,766.72</b>	<b>19,649.99</b>	<b>397,647.47</b>	<b>629,119.25</b>	<b>628,665.08</b>	<b>0.00</b>	<b>454.17</b>

# MTD/YTD Total Expense Report by Fund for Year 2021 Month 09 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
639.6052.5102	EMPLOYEES SALARY-PARK DISTRICT	147,379.00	11,250.08	108,061.55	39,317.45	0.00	0.00	39,317.45
639.6052.5201	PERS-PARK DISTRICT	20,355.00	1,575.01	14,715.61	5,639.39	0.00	0.00	5,639.39
639.6052.5202	MEDICARE-PARK DISTRICT	2,106.00	153.43	1,481.47	624.53	0.00	0.00	624.53
639.6052.5203	INSURANCE - PARK DISTRICT	51,988.00	0.00	27,784.56	24,203.44	0.00	0.00	24,203.44
639.6052.5205	WORKERS COMP-PARK DISTRICT	1,250.00	0.00	119.64	1,130.36	0.00	0.00	1,130.36
639.6052.5301	SUPPLIES-PARK DISTRICT	4,000.00	0.00	77.95	3,922.05	3,922.05	0.00	0.00
639.6052.5401	CONTRACT SRVS-PARK DISTRICT	331,740.00	3,821.47	48,983.42	282,756.58	282,756.58	0.00	0.00
639.6052.5403	TRAVEL/EXPENSES-PARK DISTRICT	5,000.00	0.00	475.00	4,525.00	4,525.00	0.00	0.00
639.6052.5432	RAILS TO TRAILS-CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5501	EQUIPMENT-PARK DISTRICT	15,000.00	2,850.00	9,538.93	5,461.07	5,461.07	0.00	0.00
639.6052.5504	LAND - PARK DISTRICT	245,000.00	0.00	27,729.00	217,271.00	217,271.00	0.00	0.00
639.6052.5701	TRANSFERS OUT - PARK DISTRICT	6,760.00	0.00	6,760.00	0.00	0.00	0.00	0.00
639.6052.5801	ADVANCES OUT-PARK DISTRICT	0.00	0.00	70,461.00	(70,461.00)	0.00	0.00	(70,461.00)
639.6052.5901	OTHER EXPENSES-PARK DISTRICT	3,000.00	0.00	0.00	3,000.00	3,000.00	0.00	0.00
639.6052.5958	INSURANCE (BONDS)-PARK DISTRICT	1,500.00	0.00	203.00	1,297.00	1,297.00	0.00	0.00
639.6052.5959	MARTHA HITLER PARK IMPRV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5968	PARK IMPROVEMENT PROGRAM - PARK DISTRICT	100,000.00	0.00	10,000.00	90,000.00	90,000.00	0.00	0.00
639.6069.5401	CONTRACTS-SERVICES - DUPONT GRANT	10,000.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00
639.6090.5300	MATERIALS - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5301	SUPPLIES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5401	CONTRACTS-SERVICES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5901	OTHER EXPENSES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fund: 639</b>	<b>P.C. PARK DISTRICT</b>	<b>945,078.00</b>	<b>19,649.99</b>	<b>326,391.13</b>	<b>618,686.87</b>	<b>618,232.70</b>	<b>0.00</b>	<b>454.17</b>
670.6091.5504	LAND - PARK ON BEHALF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5401	CONTRACTS-SERVICES - METZGER PRESERVE	13,000.00	0.00	11,298.14	1,701.86	1,701.86	0.00	0.00
670.6092.5504	LAND - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5901	OTHER EXPENSES - METZGER PRESERVE	13,000.00	0.00	8,400.00	4,600.00	4,600.00	0.00	0.00
<b>Fund: 670</b>	<b>METZGER PRESERVE</b>	<b>26,000.00</b>	<b>0.00</b>	<b>19,698.14</b>	<b>6,301.86</b>	<b>6,301.86</b>	<b>0.00</b>	<b>0.00</b>
671.6094.5301	SUPPLIES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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922.6909.5401	CONTRACTS-SERVICES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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