



**March 22nd, 2022
Regular Meeting, 12:00 pm
Pickaway County Fairgrounds – Ankrom Building**

AGENDA

- A. Roll Call
- B. Review/Approve Previous Meeting Minutes
- C. Financial Report
- D. Director's Report – Tom
 - Cooks Creek Update
 - Canal Bridge Update
 - Clean Ohio Trails Grant Award – Pickaway Trail Acquisition and Development
 - OCU Disc Golf – Mellroy Donation
 - 2022 Program Schedule
 - PTIG Program Input and Meeting
 - Strategic Planning
- E. Unfinished Business:
- F. New Business:
- G. Guests Comments:
- H. Next Regularly Scheduled meeting – 12 noon, Tuesday, April 26th, 2022
- I. Adjournment



Pickaway County Park Board Minutes

Feb. 22, 2022

Meeting was called to order at noon by Chair Greg Bigam at the Ankrom Building, Pickaway County Fairgrounds, Circleville, Ohio.

A. ROLL CALL Board members P=present A=absent
Greg Bigam P Beth Kowalski P
Tracie Sorvillo P Susan Metzger P Cindy Whited P

Secretary: Andi Humphries P
Park Board Director: Tom Davis P
Executive Assistant: Arista Hartzler P
Emeritus Board Member: Robert (Pete) Hartinger P
Guests: Jim Wonder, John Kyle, Maria Richards Roberts

B. Minutes of previous month Humphries: The motion to approve the amended minutes to correct a typo in Directors Report item 2 by Kowalski, second by Metzger; motion carried. The motion to approve the amended minutes --change the ending balance in 639 account to \$845,369.82-- by Kowalski, second by Metzger; motion carried.

C. Financial status of Park District: Beginning balance \$845,369.82. Revenue includes the first payment from Ohio History Connection. Expenses include salary and expenses for volunteer event. Ending balance \$831,615.20 The motion to approve the financial report was made by Metzger, second by Kowalski; motion carried.

D. Director's Report

- 1) PTIG Recommendations: Four applications were submitted however Scioto Township pulled their Application. So, the park grant committee reviewed three. The goal is to provide new items for parks. Because the scope of all three included repairs and items for existing facilities, they were approved for less than requested. Suggested amounts and agency are: \$5,000 Ashville, \$1,674 to Friends of Deer Creek and \$3,672 to New Holland. Sorvillo made a **motion** to accept the park grants committee recommendations and proceed with payment; Kowalski seconded; motion carried. The board plans to have a meeting about future grant objectives which may include offering a master plan and resources to eligible agencies.
- 2) **Resolution 2202-4 (Replacing 2202-2) Then and Now and Recap Form:** Hartzler explained that a "Recap Form" is now needed with the Then and Now form, so this resolution will cover both items. The park district must approve all "Recap Forms". Whited made a motion to approve Resolution 2202-4, Kowalski seconded; motion carried.
- 3) Cooks Creek-Agreement with Appalachian Ohio Alliance (AOA). Moved to end of agenda for executive session.

E Unfinished Business:

Committee Designations: Bigam announced Board Members on the committees as follows: Volunteer Whited and Kowalski, Grant Review Whited, Bigam and Sorvillo, Pickaway Trail Metzger, Leadership Sorvillo and Kowalski.

F. New business: none

G. Guests: Hartinger asked about the status of the Canal Park specifically the zip lines. Davis said two ziplines will be installed—one for younger children. The work should be done before summer is over. Hartinger also pointed out that the American Legion parking lot is adjacent to the trail. If the railroad grant is approved, communications with the legion might be advantageous.

Roberts asked for specifics on the railroad grant. Davis explained that the request is for \$840,000 to purchase (at fair market value) and develop the railroad land. The grant notification should be April. She asked about the purchase of Cooks Creek. Davis explained that AOA's purchase would be as a nature preserve following EPA guidelines. The 25 acres then developed by the park district would be within the conservation agreement as a passive recreation park.

F. Unfinished Business: see Director's Report

Cooks Creek-Agreement with AOA. At 12:54 p.m., Metzger made a **motion** that the board enter executive session for real estate purposes, Whited seconded; motion carried.

At 1:15 p.m. Declared out of Executive Session.

Sorvillo made a **motion** to sign the Real Estate Purchase Contract and the Pre-Closing Occupancy Agreement between the park district and Appalachian Ohio Alliance, Whited seconded; motion carried.

G. New Business, board member reports: none.

H. Schedule of meetings: Regular meeting: noon Tuesday, March 22, 2022 at Pickaway County Fairground's Ankrom Building.

Circleville, Ohio.

I. Adjournment. Meeting adjourned at 1:17 p.m.

Note: These routine meetings are to be One hour, and not to extend more than ½ hr. longer. Additional time will require special meetings.

Date Minutes Were Approved 3/22/22

PCPD Board Chairperson Megony Bigan 3/22/22
Date

PCPD Director [Signature] 3/22/22
Date

MTD Fund Report for Year 2022 Month 02 - PICKAWAY COUNTY

Fund	Description	Beg Bal	MTD Rec	MTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	831,615.20	0.00	60,580.52	771,034.68	871,575.54	(100,540.86)
659	ODNR-SCIOTO RIVER BRDG & TRAIL	0.00	0.00	0.00	0.00	500,000.00	(500,000.00)
670	METZGER PRESERVE	3,938.70	0.00	0.00	3,938.70	0.00	3,938.70
671	ODNR-PADDLING ENHANCE GRANT	1,336.00	0.00	0.00	1,336.00	0.00	1,336.00
918	CLEAN OHIO TRAILS FUND	0.00	0.00	0.00	0.00	403,402.00	(403,402.00)
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
6 Funds		837,105.52	0.00	60,580.52	776,525.00	1,774,977.54	(998,452.54)

YTD Fund Report for Year 2022 Month 02 - PICKAWAY COUNTY

Fund	Description	Beg Yr Bal	YTD Rec	YTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	845,369.82	2,686.16	77,021.30	771,034.68	871,575.54	(100,540.86)
659	ODNR-SCIOTO RIVER BRDG & TRAIL	0.00	0.00	0.00	0.00	500,000.00	(500,000.00)
670	METZGER PRESERVE	3,938.70	0.00	0.00	3,938.70	0.00	3,938.70
671	ODNR-PADDLING ENHANCE GRANT	1,336.00	0.00	0.00	1,336.00	0.00	1,336.00
918	CLEAN OHIO TRAILS FUND	0.00	0.00	0.00	0.00	403,402.00	(403,402.00)
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
6 Funds		850,860.14	2,686.16	77,021.30	776,525.00	1,774,977.54	(998,452.54)

MTD/YTD Total Expense Report by Fund for Year 2022 Month 02 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
639.6052.5102	EMPLOYEES SALARY-PARK DISTRICT	149,048.00	11,016.18	22,139.61	126,908.39	0.00	0.00	126,908.39
639.6052.5201	PERS-PARK DISTRICT	21,632.00	1,528.24	3,085.51	18,546.49	0.00	0.00	18,546.49
639.6052.5202	MEDICARE-PARK DISTRICT	2,276.00	149.69	300.92	1,975.08	0.00	0.00	1,975.08
639.6052.5203	INSURANCE - PARK DISTRICT	55,760.00	3,453.32	3,453.32	52,306.68	0.00	0.00	52,306.68
639.6052.5205	WORKERS COMP-PARK DISTRICT	1,250.00	0.00	0.00	1,250.00	0.00	0.00	1,250.00
639.6052.5301	SUPPLIES-PARK DISTRICT	3,000.00	319.58	319.58	2,680.42	2,680.42	0.00	0.00
639.6052.5401	CONTRACT SRVS-PARK DISTRICT	372,117.48	44,133.51	47,598.36	324,519.12	324,519.12	0.00	0.00
639.6052.5403	TRAVEL/EXPENSES-PARK DISTRICT	4,000.00	0.00	124.00	3,876.00	3,876.00	0.00	0.00
639.6052.5432	RAILS TO TRAILS-CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5501	EQUIPMENT-PARK DISTRICT	15,000.00	0.00	0.00	15,000.00	15,000.00	0.00	0.00
639.6052.5504	LAND - PARK DISTRICT	425,000.00	0.00	0.00	425,000.00	425,000.00	0.00	0.00
639.6052.5701	TRANSFERS OUT - PARK DISTRICT	43,500.00	0.00	0.00	43,500.00	0.00	0.00	43,500.00
639.6052.5801	ADVANCES OUT-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5901	OTHER EXPENSES-PARK DISTRICT	7,500.00	0.00	0.00	7,500.00	0.00	0.00	7,500.00
639.6052.5958	INSURANCE (BONDS)-PARK DISTRICT	500.00	0.00	0.00	500.00	500.00	0.00	0.00
639.6052.5959	MARTHA HITLER PARK IMPRV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5968	PARK IMPROVEMENT PROGRAM - PARK DISTRICT	90,000.00	0.00	0.00	90,000.00	90,000.00	0.00	0.00
639.6069.5401	CONTRACTS-SERVICES - DUPONT GRANT	10,000.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00
639.6090.5300	MATERIALS - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5301	SUPPLIES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5401	CONTRACTS-SERVICES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5901	OTHER EXPENSES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 639	P.C. PARK DISTRICT	1,200,583.48	60,580.52	77,021.30	1,123,562.18	871,575.54	0.00	251,986.64
659.6095.5401	CONTRACTS-SERVICES - ODNR-SCIOTO RIVER BRDG & TRAIL	500,000.00	0.00	0.00	500,000.00	500,000.00	0.00	0.00
659.6095.5901	OTHER EXPENSES - ODNR-SCIOTO RIVER BRDG & TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 659	ODNR-SCIOTO RIVER BRDG & TRAIL	500,000.00	0.00	0.00	500,000.00	500,000.00	0.00	0.00
670.6091.5504	LAND - PARK ON BEHALF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5401	CONTRACTS-SERVICES - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5504	LAND - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00

MTD/YTD Total Expense Report by Fund for Year 2022 Month 02 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
670.6092.5801	ADVANCES OUT - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5901	OTHER EXPENSES - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 670	METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5301	SUPPLIES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5401	CONTRACTS-SERVICES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5801	ADVANCES OUT - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5901	OTHER EXPENSES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 671	ODNR-PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.3012.5401	CONTRACT-SVS - ON-BEHALF ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5401	CONTRACTS-SERVICES - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5501	EQUIPMENT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5701	TRANSFERS OUT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5801	ADVANCES OUT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5901	OTHER EXPENSES - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6207.5401	CONTRACTS-SERVICES - OHIO-ERIE CANAL BRIDGE	403,402.00	0.00	0.00	403,402.00	403,402.00	0.00	0.00
918.6207.5800	ADVANCES OUT - OHIO-ERIE CANAL BRIDGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6207.5901	OTHER EXPENSES - OHIO-ERIE CANAL BRIDGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 918	CLEAN OHIO TRAILS FUND	403,402.00	0.00	0.00	403,402.00	403,402.00	0.00	0.00
922.6909.5401	CONTRACTS-SERVICES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
922.6909.5501	EQUIPMENT - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
922.6909.5901	OTHER EXPENSES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 922	PARK DISTRICT LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
45 Accts		2,103,985.48	60,580.52	77,021.30	2,026,964.18	1,774,977.54	0.00	251,986.64