



**May 24th, 2022  
Regular Meeting, 12:00 pm  
Cooks Creek Nature Preserve**

## **Agenda**

- A. Roll Call
- B. Review/Approve Previous Meeting Minutes
- C. Financial Report
- D. Presentation: Pickaway County Pickleball Association – Grant Request
- E. Director's Report
  - a. Canal Park Update
  - b. Food Truck Application
  - c. Strategic Planning Update
  - d. TAP Grant Update
  - e. Orient Farm Property
  - f. 2023 District Budget
- F. Unfinished Business
- G. New Business
- H. Guests Comments
- I. Next Regularly Scheduled meeting - 12 noon, Tuesday, June 28th, 2022
- J. Adjournment



## Pickaway County Park Board Minutes

April 26, 2022

Meeting was called to order at noon by Chair Greg Bigam at the Ankrom Building, Pickaway County Fairgrounds, Circleville, Ohio.

A. ROLL CALL Board members P=present A=absent  
Greg Bigam P Beth Kowalski P  
Tracie Sorvillo A Susan Metzger P Cindy Whited P

Secretary: Andi Humphries P  
Park Board Director: Tom Davis P  
Executive Assistant: Arista Hartzler P  
Emeritus Board Member: Pete Hartinger P  
Guests: Maria Roberts, Leslie Blankenship, Sandy Andromeda

B. Minutes of previous month Humphries: The motion to approve the corrected March 22, minutes and April 15 special meeting minutes by Kowalski, second by Metzger; motion carried.

C. Financial status of Park District: Beginning balance \$771,034.68 Ending balance \$730,551.44. Expenses include contracted services for design and surveying of the canal bridge. The utility trailer also was replaced. Receipt of \$100,000 in the 659 fund is an advance from Capital Appropriations for Scioto Bridge designs. The motion to approve the financial report was made by Whited, second by Kowalski; motion carried.

### D. Director's Report

- 1) New Holland Park Location: A review of the land shows that the New Holland Park is in the Fayette County portion of New Holland. It would still qualify for grants as it is enjoyed by Pickaway County residents.
- 2) Support Letter for "Way Finder" signs: The district has been asked for a letter of support for this venture with T Mobile. The signs would be used to identify museums, parks and the visitors bureau and as a fund raiser for downtown Christmas decorations. Motion to authorize the letter of support for the Way Finder Signs by Metzger, second by Kowalski; motion carried.
- 3) Canal Park Update: The boardwalk is complete and the playground is fenced off. The concrete in the shelter house includes an apron around the perimeter. The parking lot asphalt will connect with that apron for accessibility.
- 4) Commercial Sales at Canal Park: The office has been contacted about a food vendor who is interested in setting up at the park. Additional information was requested. It was suggested that other similar entities be contacted for policies to help with guidelines for these requests.
- 5) Davis is investigating property in the northern part of the county around the State Prison's Dairy Farm in Orient along the Big Darby. He is working with Brian Stewart and state representatives.

E. Guests: Andromeda and Blankenship displayed the entire length of Canal Park in Pickaway County as well as additional information about it. They toured Ross County's canal lands which

doesn't have as many visual interests as Pickaway County's. Davis said there are about approximately 12 private property owners of the canal lands in the county.

F. Unfinished Business: see Director's Report. Metzger asked about the solar panel. Davis will supply a letter sent to the Power Citing Board about the site at Yellowbud.

G. New Business, board member reports:

H. Schedule of meetings: Regular meeting: noon May, Tuesday 24, 2022 at the new acquisition at Cooks Creek, 16405 USR 23 S., South Bloomfield, Ohio.

I. Adjournment. Meeting adjourned at 12:57 p.m.

Note: These routine meetings are to be One hour, and not to extend more than ½ hr. longer.  
Additional time will require special meetings.

Date Minutes Were Approved 5/24/22

PCPD Board Chairperson Megany Begam 5/24/22  
Date

PCPD Director Tom Davis 5/24/22  
Date

## MTD Fund Report for Year 2022 Month 04 - PICKAWAY COUNTY

Fund	Description	Beg Bal	MTD Rec	MTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	730,551.44	451,554.88	64,479.35	1,117,626.97	803,808.83	313,818.14
659	ODNR-SCIOTO RIVER BRDG & TRAIL	100,000.00	0.00	22,000.00	78,000.00	478,000.00	(400,000.00)
670	METZGER PRESERVE	3,938.70	0.00	0.00	3,938.70	0.00	3,938.70
671	ODNR-PADDLING ENHANCE GRANT	1,336.00	0.00	0.00	1,336.00	0.00	1,336.00
918	CLEAN OHIO TRAILS FUND	0.00	0.00	0.00	0.00	403,402.00	(403,402.00)
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
<b>6 Funds</b>		<b>836,041.76</b>	<b>451,554.88</b>	<b>86,479.35</b>	<b>1,201,117.29</b>	<b>1,685,210.83</b>	<b>(484,093.54)</b>

# YTD Fund Report for Year 2022 Month 04 - PICKAWAY COUNTY

Fund	Description	Beg Yr Bal	YTD Rec	YTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	845,369.82	454,241.04	181,983.89	1,117,626.97	803,808.83	313,818.14
659	ODNR-SCIOTO RIVER BRDG & TRAIL	0.00	100,000.00	22,000.00	78,000.00	478,000.00	(400,000.00)
670	METZGER PRESERVE	3,938.70	0.00	0.00	3,938.70	0.00	3,938.70
671	ODNR-PADDLING ENHANCE GRANT	1,336.00	0.00	0.00	1,336.00	0.00	1,336.00
918	CLEAN OHIO TRAILS FUND	0.00	0.00	0.00	0.00	403,402.00	(403,402.00)
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
<b>6 Funds</b>		<b>850,860.14</b>	<b>554,241.04</b>	<b>203,983.89</b>	<b>1,201,117.29</b>	<b>1,685,210.83</b>	<b>(484,093.54)</b>

# MTD/YTD Total Expense Report by Fund for Year 2022 Month 04 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
639.6052.5102	EMPLOYEES SALARY-PARK DISTRICT - PARK DISTRICT	149,048.00	11,849.38	44,827.11	104,220.89	0.00	0.00	104,220.89
639.6052.5201	PERS-PARK DISTRICT - PARK DISTRICT	21,632.00	1,658.88	6,261.71	15,370.29	0.00	0.00	15,370.29
639.6052.5202	MEDICARE-PARK DISTRICT - PARK DISTRICT	2,276.00	161.33	609.23	1,666.77	0.00	0.00	1,666.77
639.6052.5203	INSURANCE - PARK DISTRICT	55,760.00	3,553.32	14,113.28	41,646.72	0.00	0.00	41,646.72
639.6052.5205	WORKERS COMP-PARK DISTRICT - PARK DISTRICT	1,250.00	0.00	363.91	886.09	0.00	0.00	886.09
639.6052.5301	SUPPLIES-PARK DISTRICT - PARK DISTRICT	3,000.00	0.00	452.06	2,547.94	0.00	0.00	0.00
639.6052.5401	CONTRACT SRVS-PARK DISTRICT - PARK DISTRICT	372,117.48	37,256.44	101,277.31	270,840.17	270,840.17	0.00	0.00
639.6052.5403	TRAVEL/EXPENSES-PARK DISTRICT - PARK DISTRICT	4,000.00	0.00	124.00	3,876.00	0.00	0.00	0.00
639.6052.5432	RAILS TO TRAILS-CONTRACT SERVICES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5501	EQUIPMENT-PARK DISTRICT - PARK DISTRICT	15,000.00	0.00	3,955.28	11,044.72	11,044.72	0.00	0.00
639.6052.5504	LAND - PARK DISTRICT	425,000.00	0.00	0.00	425,000.00	425,000.00	0.00	0.00
639.6052.5701	TRANSFERS OUT - PARK DISTRICT	43,500.00	0.00	0.00	43,500.00	43,500.00	0.00	43,500.00
639.6052.5801	ADVANCES OUT-PARK DISTRICT - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5901	OTHER EXPENSES-PARK DISTRICT - PARK DISTRICT	7,500.00	0.00	0.00	7,500.00	0.00	0.00	7,500.00
639.6052.5958	INSURANCE (BONDS)-PARK DISTRICT - PARK DISTRICT	500.00	0.00	0.00	500.00	500.00	0.00	0.00
639.6052.5959	MARTHA HITLER PARK IMPRV - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5968	PARK IMPROVEMENT PROGRAM - PARK DISTRICT	90,000.00	10,000.00	10,000.00	80,000.00	80,000.00	0.00	0.00
639.6069.5401	CONTRACTS-SERVICES - DUPONT GRANT	10,000.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00
639.6090.5300	MATERIALS - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5301	SUPPLIES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5401	CONTRACTS-SERVICES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5901	OTHER EXPENSES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fund: 639</b>	<b>P.C. - PARK DISTRICT</b>	<b>1,200,583.48</b>	<b>64,479.35</b>	<b>181,983.89</b>	<b>1,018,599.59</b>	<b>803,808.83</b>	<b>0.00</b>	<b>214,790.76</b>
659.6095.5401	CONTRACTS-SERVICES - ODNR-SCIOTO RIVER BRDG & TRAIL	500,000.00	22,000.00	22,000.00	478,000.00	478,000.00	0.00	0.00

# MTD/YTD Total Expense Report by Fund for Year 2022 Month 04 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
659.6095.5901	OTHER EXPENSES - ODNR-SCIOTO RIVER BRDG & TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fund: 659</b>	<b>ODNR-SCIOTO RIVER BRDG &amp; TRAIL</b>	<b>500,000.00</b>	<b>22,000.00</b>	<b>22,000.00</b>	<b>478,000.00</b>	<b>478,000.00</b>	<b>0.00</b>	<b>0.00</b>
670.6091.5504	LAND - PARK ON BEHALF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5401	CONTRACTS-SERVICES - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5504	LAND - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5801	ADVANCES OUT - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5901	OTHER EXPENSES - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fund: 670</b>	<b>METZGER PRESERVE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
671.6094.5301	SUPPLIES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5401	CONTRACTS-SERVICES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5801	ADVANCES OUT - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5901	OTHER EXPENSES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fund: 671</b>	<b>ODNR-PADDLING ENHANCE GRANT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
918.3012.5401	CONTRACT-SVS - ON-BEHALF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5401	CONTRACTS-SERVICES - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5501	EQUIPMENT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5701	TRANSFERS OUT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5801	ADVANCES OUT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5901	OTHER EXPENSES - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6207.5401	CONTRACTS-SERVICES - OHIO-ERIE CANAL BRIDGE	403,402.00	0.00	0.00	403,402.00	403,402.00	0.00	0.00
918.6207.5800	ADVANCES OUT - OHIO-ERIE CANAL BRIDGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6207.5901	OTHER EXPENSES - OHIO-ERIE CANAL BRIDGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fund: 918</b>	<b>CLEAN OHIO TRAILS FUND</b>	<b>403,402.00</b>	<b>0.00</b>	<b>0.00</b>	<b>403,402.00</b>	<b>403,402.00</b>	<b>0.00</b>	<b>0.00</b>
922.6909.5401	CONTRACTS-SERVICES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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922.6909.5501	EQUIPMENT - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
922.6909.5901	OTHER EXPENSES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 922	PARK DISTRICT LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
45 Accis		2,103,985.48	86,479.35	203,983.89	1,900,001.59	1,685,210.83	0.00	214,790.76