



**June 22nd, 2021
Regular Meeting, 12:00 pm
Pickaway County Park District Office**

AGENDA

- A. Roll Call
- B. Review of Meeting Minutes
- C. Financial Report
- D. Director's Report – Tom
 - New Park Rules – Vote
 - Darby Creek canoe access update
 - Richards Acquisition update
 - New Holland parcel encroachment update
 - Canal Lands Encroachment N.O.V. - update
- D. Guests:
- F. Unfinished Business:
- G. New Business:
- H. Next Regularly Scheduled meeting – 12 noon, Tuesday July 27th, 2021
- I. Adjournment



Pickaway County Park Board Minutes

May 25, 2021

Meeting was called to order at noon by Vice Chair Greg Bigam at Ankrom Building, Pickaway County Fairgrounds.

A. ROLL CALL Board members P=present A=absent
Beth Kowalski A Greg Bigam P
Tracie Sorvillo A Susan Metzger P Robert (Pete) Hartinger P

Secretary: Andi Humphries P
Park Board Director: Tom Davis P
Executive Assistant: Arista Hartzler P by zoom
Operations Manager: Jamie Lands A
Logan Elm Liaison: Rod Smith A
Financial Liaison:
Public Relations:
Guests: Jim Edman, Cindy Whited and John Kyle by zoom

B. Minutes of previous month Humphries: The motion to approve the minutes was made by Metzger, second by Hartinger; motion carried.

C. Financial status of Park District: Beginning balance \$827,039.83. Ending balance \$785,437.67. Revenue included the lease payment from Savion and transfers out of the Roundtown Trail Fund to close the fund. Expenses included payroll, the transfers in and out of the fund to close the fund, \$2,000 for the state audit and expenses for signs, volunteer supplies and a porta john. The motion to approve the financial report was made by Hartinger, second by Metzger; motion carried. The audit report was attached with no findings. The office will post a Public Records Policy Sign as noted in the report.

D. Director's Report

- 1) Resolution – Capital Grant Appropriations; The resolution concerning the \$500,000 capital budget appropriation to the park district authorizes 1) Davis to oversee funds and 2) obligate the match (1/4) for eligibility of reimbursement. The motion to approve Resolution No. 2021-6 by Hartinger, second by Metzger; motion carried.
- 2) Audit Report: see financial
- 3) Petitt Property, New Holland: The track of land beside the grocery store belonging to the district is impeding the sale of the Petitt property. The attorney is asking a transfer of .0008 acres. The visual tracts were reviewed however clarification is needed. The item was tabled.
- 4) Cooks Creek Planning Committee: The Cook Family approached Davis concerning the event center which will be part of the district land when the sale is completed. Davis will compile a committee of board members (possibly the Leadership Committee), P-3 and the visitors bureau to review the possibilities.
- 5) New Rules Consideration: A handout listing changes to the current trail rules was discussed. It was noted that #5 concerning animals on the trail should be clarified.
- 6) Trego property Update: The district purchased the Trego area at Sisk Road and the Pickaway Trail for \$4,000.

- 7) Richards Acquisition Update: Davis continues to work with him to purchase a piece of the land by the Canal land for a parking lot as previously approved.
- 8) Tax budget due to the county auditor's office (attached) details the \$1.8 million revenue. A state grant is included in the revenue and expenditures if it is approved. The balance of \$205,000 (carryover) would be less if all possible grants are approved and expended.
- 9) Fair Booth Sign Up: A sign-up sheet was passed around for the fair booth.
- 10) Help with EE Camp and Jr. EE Camp: A schedule of the Experience Earth Camp is attached. One volunteer is needed to assist at each event.
- 11) Photo Contest: Hartzler said 58 photos were received for this year's contest.

E. Guests: No comments.

F. Unfinished Business: see Director's Report.

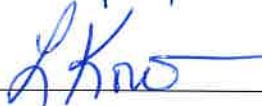
G. New Business, board member reports: Hartinger pointed out the Roundtown Living Magazine which lists summer activities. Most of them are park activities.

H. Schedule of meetings: Regular meeting: noon Tuesday June 22, 2021 at Pickaway County Park District Office, 458 Lancaster Pike, Circleville, Ohio. It was noted that the Ankrom building is at no cost, and would seat more than is available at the park office. However June's meeting is during the fair so will be held at the district office. If more space is needed, the meeting will be held in the garage.

I. Adjournment. Meeting adjourned at 1:10p.m.

Note: These routine meetings are to be One hour, and not to extend more than ½ hr. longer. Additional time will require special meetings.

Date Minutes Were Approved 6/22/2021

PCPD Board Chairperson  6/22/21
Date

PCPD Director  6/22/2021
Date

YTD Fund Report for Year 2021 Month 05 - PICKAWAY COUNTY

Fund	Description	Beg Yr Bal	YTD Rec	YTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	481,197.24	465,515.24	192,934.85	753,777.63	686,965.64	66,811.99
670	METZGER PRESERVE	153.58	26,000.00	11,298.14	14,855.44	14,701.86	153.58
918	ROUANTOWN TRAIL PROJECT	4,467.72	0.00	4,467.72	0.00	0.00	0.00
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
4 Funds		486,034.16	491,515.24	208,700.71	768,848.69	701,667.50	67,181.19

MTD Fund Report for Year 2021 Month 05 - PICKAWAY COUNTY

Fund	Description	Beg Bal	MTD Rec	MTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	785,437.67	1,000.00	32,660.04	753,777.63	686,965.64	66,811.99
670	METZGER PRESERVE	26,153.58	0.00	11,298.14	14,855.44	14,701.86	153.58
918	ROUANTOWN TRAIL PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
4 Funds		811,806.87	1,000.00	43,958.18	768,848.69	701,667.50	67,181.19

Detail Expense Transactions by Fund - PICKAWAY COUNTY for Year 2021 Month 05 to Year 2021 Month 05

Date	Src	Vnd#	Vendor Name	PO#	Bno/ Seq	Chk/ Trans	Proj	Amount	Remark
05/11/2021	AC	05213	CULLIGAN BOTTLED WATER OF COLS	MV210208	14013030	424958		10.00	MAY 2021 Wtr.serv. Acct. 52667- PARK DISTRICT
05/11/2021	AC	06043	O'REILLY AUTO PARTS	MV210208	14013036	424964		7.49	FILTER WRENCH - PARK DISTRICT
05/11/2021	AC	06043	O'REILLY AUTO PARTS	MV210208	14013037	424965		9.68	CONDUIT & DISCONNECT - PARK DISTRICT
05/18/2021	AC	02427	VISA	MV210208	14022010	425199		704.26	CONTRACT SERVICES - PARK DISTRICT
05/18/2021	AC	06043	O'REILLY AUTO PARTS	MV210208	14022030	425219		2.99	CONTRACT SERVICES - PARK DISTRICT
05/25/2021	AC	00101	SOUTH CENTRAL POWER	MV210208	14032003	425414		22.00	SERV4-6-21 to 5-6-21 @ Canal Prk.Shelter Hse.
05/25/2021	AC	00101	SOUTH CENTRAL POWER	MV210208	14032004	425415		22.00	SERV. @ LOGAL ELM PARK / PRK.DISTR.
05/25/2021	AC	00440	GORDON FLESCH COMPANY, INC.	MV210208	14032016	425422		41.73	COPIER LEASE 4-5-21 to 5-5-21 / PARK DISTRICT
05/25/2021	AC	05392	POD DESIGN	MV210208	14032051	425451		3,000.00	Scioto River Bridge design work / PRK.DISTR
639.6052.5401			CONTRACT SRVS-PARK DISTRICT					5,086.09	
05/04/2021	AC	06397	ANGELA LA ROSA	MV210210	14004053	424762		400.00	FARM WAGON - PARK DISTRICT
05/04/2021	AC	06403	TEGMEYER'S TRAILER SALES INC	MV210210	14004054	424763		6,288.93	TRAILER / PRK.DISTR.
639.6052.5501			EQUIPMENT-PARK DISTRICT					6,688.93	
05/04/2021	AC	05616	CITIZENS LAND TITLE	MV210211	14004057	424750		4,718.50	Purchased 24290 Sisk Rd. Trego property /PRK.
05/18/2021	AC	05616	CITIZENS LAND TITLE	MV210211	14022024	425213		150.00	TREGO CLOSING COSTS / PRK.DISTR.
639.6052.5504			LAND - PARK DISTRICT					4,868.50	
Fund: 639			P.C. PARK DISTRICT					32,660.04	
05/04/2021	AC	00427	MENARDS-CHILLICOTHE	MV210216	14004005	424726		98.94	TREATED LUMBER / PRK.DISTR.
05/11/2021	AC	06414	DARBY CREEK FIELDS & FLOWERS	MV210216	14013050	424976		8,400.00	POLLINATOR PLANTING @ METZGER PRESERVE / PRK.
05/25/2021	AC	06030	IZONE IMAGING	MV210216	14032061	425461		2,799.20	TRAIL SIGNS FOR METZGER PRESERVE / PRK.DISTR.
670.6092.5401			CONTRACTS-SERVICES - METZGER PRESERVE					11,298.14	

Detail Expense Transactions by Fund - PICKAWAY COUNTY for Year 2021 Month 05 to Year 2021 Month 05

Date	Src	Vnd#	Vendor Name	PO#	Bio/ Seq	Chk/ Trans	Proj	Amount	Remark
05/07/2021	MVC	99900	PAYROLL VENDOR-GROSS PAYROLL		14009001	PR0921		5,418.45	PAYROLL 9- GROSS
05/21/2021	MVC	99900	PAYROLL VENDOR-GROSS PAYROLL		14027001	PR1021		5,449.12	PAYROLL 10 - GROSS
639.6052.5102			EMPLOYEES SALARY-PARK DISTRICT					10,867.57	
05/07/2021	AC	00693	OPERS		14010006	424926		758.58	PAYROLL Accrue for PERS
05/21/2021	AC	00693	OPERS		14028014	425409		762.88	PAYROLL Accrue for PERS
639.6052.5201			PERS-PARK DISTRICT					1,521.46	
05/07/2021	AC	00423	ELLERY S. ELICK, TREASURER		14010005	424923		73.72	PAYROLL Accrue for MED
05/21/2021	AC	00423	ELLERY S. ELICK, TREASURER		14028013	425405		74.45	PAYROLL Accrue for MED
639.6052.5202			MEDICARE-PARK DISTRICT					148.17	
05/27/2021	MVC	05797	MEDICAL INSURANCE ADJUSTMENT		14037001	MM0621		3,220.80	ER SHARE MED/VIS PD IN MAY FOR JUNE
05/27/2021	MVC	05795	DENTAL INSURANCE ADJUSTMENT		14037002	NM0621		97.68	ER SHARE DENTAL PD IN MAY FOR JUNE
05/27/2021	MVC	05797	MEDICAL INSURANCE ADJUSTMENT		14037003	EM0621		92.82	ER SHARE EAP FEES PD IN MAY FOR JUNE
05/27/2021	MVC	05797	MEDICAL INSURANCE ADJUSTMENT		14037004	AM0621		68.02	ER SHARE ADMIN FEES PD IN MAY FOR JUNE
639.6052.5203			INSURANCE - PARK DISTRICT					3,479.32	
05/04/2021	AC	00427	MENARDS-CHILLICOTHE		14004004	424725		88.78	BOLTS & MAINT. SUPPLEIS / PRK.DISTR
05/04/2021	AC	00440	GORDON FLESCH COMPANY, INC.		14004006	424727		83.25	COPIER LEASE 5-10-21 to 6-9-21 / PRK.DISTR.
05/04/2021	AC	00648	THE CIRCLEVILLE HERALD		14004010	424731		31.45	ANNUAL REPORT AD Acct.805044- PARK DISTRICT
05/04/2021	AC	01821	RUMPKE OF OHIO, INC.		14004016	424736		75.62	OCT.2020 SERV. / PRK.DISTR.
05/04/2021	AC	04157	PITNEY BOWES, INC.		14004032	424744		131.16	POSTAGE MTR. 5-24-21 to 8-23-21 PRK.DISTRIC
05/11/2021	AC	00277	TREASURER, STATE OF OHIO		14013002	424930		615.00	Audit BILL000000293094 / PRK.DISTR.
05/11/2021	AC	02715	SUTHERLAND LUMBER CO.		14013022	424950		26.99	WORK GLOVES / PRK.DISTR.
05/11/2021	AC	05161	BIALY CORP		14013029	424957		213.69	APRIL 2021 FUEL / PARK DISTR.

RESOLUTION NO. 2020-7



TO APPROVE REVISIONS TO THE OPERATIONS & MANAGEMENT, RULES & REGULATIONS, OF THE PICKAWAY COUNTY PARK DISTRICT FACILITIES.

Whereas, the Park District Board approved the existing facility rules and regulations April 26, 2018, and

Whereas, the Park District desires now to modify those rules and regulations,

NOW THEREFORE, the Pickaway County Park District Board of Park Commissioners approves the attached, June 2021 revision of said rules and regulations.

Susan Metzger moved, G. Bigam seconded, to approve the above Resolution

Voting Aye Thereon:

LoriBeth Kowalski
LoriBeth Kowalski, Park Commissioner

Tracie Sorvillo
Tracie Sorvillo, Park Commissioner

Robert "Pete" Hartinger
Robert "Pete" Hartinger, Park Commissioner

Susan Metzger
Susan Metzger, Park Commissioner

Gregory Bigam
Gregory Bigam, Park Commissioner

Voting Nay Thereon:

LoriBeth Kowalski, Park Commissioner

Tracie Sorvillo, Park Commissioner

Robert "Pete" Hartinger, Park Commissioner

Susan Metzger, Park Commissioner

Gregory Bigam, Park Commissioner

Certified by: Ardi Humphries

Date: 6-22-21

RESOLUTION 2021 - 7

PARK LANDS RULES

Pursuant to Ohio Revised Code 1545.09, the Pickaway County, Ohio, Board of Park Commissioners has established the following rules, regarding the use of lands it owns. These rules do not supersede any other federal, Ohio or local law or regulation related to the use of the above referenced land.

Rule 202101: Hours or Usage: No person shall be present on the lands referenced above, from one half hour after sunset to one half hour before sunrise, without first obtaining written authorization from the Board of Park Commissioners or a person designated by the Board of Park Commissioners to issue such approvals, under terms established by the Board.

Rule 202102: Hunting, Target Shooting and Explosives: No person shall engage in hunting of wildlife, nor shall any person engage in trapping, snaring or other means of capturing wildlife, on the property referenced above. This provision shall not prohibit fishing in the Scioto River from Canal Park or Towpath Trail lands by persons holding valid fishing licenses issued by the State of Ohio, or the hunting or trapping of nuisance animal species after receiving written permission from the Board of Park Commissioners or their designee.

No person shall use or possess while on lands referenced above, any explosive devices or fireworks.

Rule 202103: Alcoholic Beverages: No person shall have in his or her possession beer or intoxicating liquor while on lands referenced above.

Rule 202104: Vehicles: Motor vehicles, Utility Vehicles, Motor-driven cycles, Under-speed vehicles, as defined in ORC 4501.01, and any other vehicle with an internal combustion engine shall not be permitted on lands referenced above, except as follows:

- 1) Vehicles parked in designated parking areas
- 2) Emergency vehicles while providing emergency services
- 3) Use of public roadways within the Park
- 4) Maintenance and construction vehicles while performing maintenance or construction services.