



**August 24, 2021
Regular Meeting, 12:00 pm
Pickaway County Fairgrounds – Ankrom Building**

AGENDA

- A. Roll Call
- B. Review of Meeting Minutes
- C. Financial Report
- D. Guests: Ike Wampler – Mill Street Gymnasium status
Others -
- E. Director’s Report – Tom
 - Darby Creek Kayak Access Opening/Ribbon Cutting
 - Canal Lands
 - Canal Park: 1/3 ac. Acquisition For Parking Lot
Playground Construction
 - Pickaway Trail: O-E Canal Bridge Construction
Scioto Bridge Engineering
 - EE Camp Report
 - Park and Trail Numbers
 - Canal Heritage Event
- F. Unfinished Business:
- G. New Business:
- H. Next Regularly Scheduled meeting – 12 noon, Tuesday September 28, 2021
- I. Adjournment



Pickaway County Park Board Minutes

July 27, 2021

Meeting was called to order at noon by Chair Beth Kowalski at the Ankrom Building, Pickaway County Fairgrounds, Circleville, Ohio.

A. ROLL CALL Board members P=present A=absent
Beth Kowalski P Greg Bigam P
Tracie Sorvillo P Susan Metzger P Robert (Pete) Hartinger P

Secretary: Andi Humphries P
Park Board Director: Tom Davis P
Executive Assistant: Arista Hartzler A
Operations Manager: Jamie Lands A
Financial Liaison:
Public Relations:
Guests: Jean Webb, Cindy Whited

B. Minutes of previous month Humphries: The motion to approve the minutes was made by Bigam, second by Metzger; motion carried.

C. Financial status of Park District: Beginning balance \$753,777.63 Ending balance \$735,354.21. Income was insurance payment for the two stolen trailers. Major expenses were payroll, transactions to close out the Metzger Preserve fund; fencing and signage for the Scioto Darby project and \$850 toward survey for Richards Parcel at Canal Park The motion to approve the financial report was made by Sorvillo, second by Hartinger; motion carried.

D. Director's Report

- 1) BARS for Cap appropriations monies: Six budget adjustments were presented for the ONR Scioto River Bridge and Trail Fund. They are: One to create the fund, two for revenue deposits, two for line-item expenditures and one for reimbursement. Metzger made a motion to approve the six Budget Adjustment Requests, Bigam seconded; motion carried.
- 2) Scioto Darby Creek Paddling access update: The split rail fence was installed and the sign should be in the end of August. Davis will plan a ribbon cutting after the sign is installed.
- 3) Canal Lands Encroachment N.O.V update: The prosecutors have taken over the case and have asked for a second quote to restore the property. The first was \$150,000 and the second was \$60,000. It was agreed that the park district will pay \$5,000 for the damage.
- 4) Cooks Creek acquisition update: The City of Circleville will be sponsoring the Cooks Creek wastewater project due to the additional improvements to its own treatment plant. Sorvillo and Kowalski met with the economic development office and community foundation personnel to review the use of the event center at Cooks Creek. It was decided the first objective should be the purchase of the property then review the wastewater treatment needs as well as the improvements needed to the structure.
- 5) Pickaway Trail bridge updates: The funding is being reviewed for this as well as the Scioto River Bridge.

- 6) Canal Park parking lot expansion update: The county engineer will be designing the parking lot and can get started before the acquisition goes through. The additional allotment brings the ODNR fund to \$97,000.
- 7) EE camp scheduled for the week following the board meeting, coinciding with the return of Hartzler on a parttime basis. There were 26 3rd-5th graders and 16 junior campers registered.

E. Guests; no comments from guests.

F. Unfinished Business: see Director's Report.

G. New Business, board member reports:

H. Schedule of meetings: Regular meeting: noon Tuesday, Aug. 24, 2021, at Ankrom Building, Pickaway County Fairgrounds, Circleville, Ohio.

I. Adjournment. Meeting adjourned at 12:56 p.m.

Note: These routine meetings are to be One hour, and not to extend more than ½ hr. longer.
Additional time will require special meetings.

Date Minutes Were Approved 8/24/21

PCPD Board Chairperson Megany Began 8/24/21
Date

PCPD Director Tom Davis 8/24/21
Date

MTD Fund Report for Year 2021 Month 07 - PICKAWAY COUNTY

Fund	Description	Beg Bal	MTD Rec	MTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	735,354.21	500.00	46,356.24	689,497.97	657,834.62	31,663.35
670	METZGER PRESERVE	23,178.70	0.00	0.00	23,178.70	6,301.86	16,876.84
918	ROUANTOWN TRAIL PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
4 Funds		758,748.53	500.00	46,356.24	712,892.29	664,136.48	48,755.81

YTD Fund Report for Year 2021 Month 07 - PICKAWAY COUNTY

Fund	Description	Beg Yr Bal	YTD Rec	YTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	481,197.24	469,514.24	261,213.51	689,497.97	657,834.62	31,663.35
670	METZGER PRESERVE	153.58	42,723.26	19,698.14	23,178.70	6,301.86	16,876.84
918	ROUANTOWN TRAIL PROJECT	4,467.72	0.00	4,467.72	0.00	0.00	0.00
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
4 Funds		486,034.16	512,237.50	285,379.37	712,892.29	664,136.48	48,755.81

MTD/YTD Total Expense Report by Fund for Year 2021 Month 07 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
639.6052.5102	EMPLOYEES SALARY-PARK DISTRICT	140,379.00	16,884.20	82,441.12	57,937.88	0.00	0.00	57,937.88
639.6052.5201	PERS-PARK DISTRICT	20,355.00	2,363.77	11,541.75	8,813.25	0.00	0.00	8,813.25
639.6052.5202	MEDICARE-PARK DISTRICT	2,106.00	235.86	1,129.38	976.62	0.00	0.00	976.62
639.6052.5203	INSURANCE - PARK DISTRICT	51,988.00	3,479.32	24,355.24	27,632.76	0.00	0.00	27,632.76
639.6052.5205	WORKERS COMP-PARK DISTRICT	1,250.00	0.00	119.64	1,130.36	0.00	0.00	1,130.36
639.6052.5301	SUPPLIES-PARK DISTRICT	4,000.00	0.00	60.96	3,939.04	3,939.04	0.00	0.00
639.6052.5401	CONTRACT SRVS-PARK DISTRICT	331,740.00	12,958.09	42,108.99	289,631.01	289,631.01	0.00	0.00
639.6052.5403	TRAVEL/EXPENSES-PARK DISTRICT	5,000.00	435.00	475.00	4,525.00	4,525.00	0.00	0.00
639.6052.5432	RAILS TO TRAILS-CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5501	EQUIPMENT-PARK DISTRICT	15,000.00	0.00	6,688.93	8,311.07	8,311.07	0.00	0.00
639.6052.5504	LAND - PARK DISTRICT	245,000.00	0.00	4,868.50	240,131.50	240,131.50	0.00	0.00
639.6052.5701	TRANSFERS OUT - PARK DISTRICT	6,760.00	0.00	6,760.00	0.00	0.00	0.00	0.00
639.6052.5801	ADVANCES OUT-PARK DISTRICT	0.00	0.00	70,461.00	(70,461.00)	0.00	0.00	(70,461.00)
639.6052.5901	OTHER EXPENSES-PARK DISTRICT	10,000.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00
639.6052.5958	INSURANCE (BONDS)-PARK DISTRICT	1,500.00	0.00	203.00	1,297.00	1,297.00	0.00	0.00
639.6052.5959	MARTHA HITLER PARK IMPRV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5968	PARK IMPROVEMENT PROGRAM - PARK DISTRICT	100,000.00	10,000.00	10,000.00	90,000.00	90,000.00	0.00	0.00
639.6069.5401	CONTRACTS-SERVICES - DUJONP GRANT	10,000.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00
639.6090.5300	MATERIALS - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5301	SUPPLIES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5401	CONTRACTS-SERVICES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5901	OTHER EXPENSES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 639	P.C. PARK DISTRICT	945,078.00	46,356.24	261,213.51	683,864.49	657,834.62	0.00	26,029.87
670.6091.5504	LAND - PARK ON BEHALF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5401	CONTRACTS-SERVICES - METZGER PRESERVE	13,000.00	0.00	11,298.14	1,701.86	1,701.86	0.00	0.00
670.6092.5504	LAND - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5901	OTHER EXPENSES - METZGER PRESERVE	13,000.00	0.00	8,400.00	4,600.00	4,600.00	0.00	0.00
Fund: 670	METZGER PRESERVE	26,000.00	0.00	19,698.14	6,301.86	6,301.86	0.00	0.00
918.3012.5401	CONTRACT-SVS - ON-BEHALF ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00

MTD/YTD Total Expense Report by Fund for Year 2021 Month 07 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
918.6206.5401	CONTRACTS-SERVICES - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5501	EQUIPMENT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5701	TRANSFERS OUT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5801	ADVANCES OUT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5901	OTHER EXPENSES - ROUNDTOWN TRAIL	4,467.72	0.00	4,467.72	0.00	0.00	0.00	0.00
Fund: 918	ROUNDTOWN TRAIL PROJECT	4,467.72	0.00	4,467.72	0.00	0.00	0.00	0.00
922.6909.5401	CONTRACTS-SERVICES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
922.6909.5501	EQUIPMENT - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
922.6909.5901	OTHER EXPENSES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 922	PARK DISTRICT LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
35 Accts		975,545.72	46,356.24	285,379.37	690,166.35	664,136.48	0.00	26,029.87

