



**September 28, 2021
Regular Meeting, 12:00 pm
Pickaway County Fairgrounds – Ankrom Building**

AGENDA

- A. Roll Call
- B. Review of Meeting Minutes
- C. Financial Report
- G. Guests: Ebenhack – Solar Project
- D. Director’s Report – Tom

BAR- Insurance to Salary
PCCF – Friends of Pickaway Parks and Trails Fund
Meeting with Judge Harsha
Canal Lands Restoration Agreement Update
Canal Park: Parking Lot Acquisition Complete/Property Transfer Pending
Playground Construction – Ohio Operating Engineer’s Assist
Cooks Creek Update
Canal Heritage Trail Event
Bus Tour, Date/Time
2022 Operating Budget, Executive Committee Meeting Date

E. Unfinished Business:

F. New Business:

H. Next Regularly Scheduled meeting – 12 noon, Tuesday ~~September 28, 2021~~ *October 26th 2021*

I. Adjournment



Pickaway County Park Board Minutes

August 24, 2021

Meeting was called to order at noon by Vice Chair Greg Bigam at the Ankrom Building, Pickaway County Fairgrounds, Circleville, Ohio.

A. ROLL CALL Board members P=present A=absent
Beth Kowalski A Greg Bigam P
Tracie Sorvillo P Susan Metzger P Robert (Pete) Hartinger P

Secretary: Andi Humphries P
Park Board Director: Tom Davis P
Executive Assistant: Arista Hartzler P

Financial Liaison:

Public Relations:

Guests: Ike Wampler, Jon Bialy, Issa Bialy, Cindy Whited, Jean Webb and John Kyle.

B. Minutes of previous month Humphries: Davis noted the abbreviation in Directors Report 1) should be ODNR instead of OSNR. Correction was made by hand. The motion to approve the corrected minutes was made by Metzger, second by Hartinger motion carried.

C. Financial status of Park District: Beginning balance: \$735,354.21 Ending balance \$689,497.97. Income is \$500 Step Outside Grant for Environmental Education for the camp that was acquired by Hartzler. Expenses beyond payroll include \$10,000 to Ashville for the track, and contract services payment for the dam inspection and supplies as itemized on the expense detail (attached). The motion to accept the financial report was made by Hartinger, second by Metzger; motion carried.

D: Guests: A program was provided by Ike Wampler, Jon Bialy and Issa Bialy with the details of the opening of the Everts Center. Wampler said he and Bialy are in real estate business together and he is a supporter of this project. He introduced the Bialy's. It was purchased in October 2019 through Jon's nonprofit group "RoundTown One" Phase One renovations included electric, gym roof repairs, paint, gas lines and HVAC. It opened for sports in the Winter of 2020. Issa Bialy is director of the center. Their mission is to "Engage, Equip and Empower" all demographics of the community. Since opening, they have utilized 63% of the facility, booking 1,500 hours mainly in athletics. When fully opened the end of this year, offerings will also include performing arts, education, fine arts, lifestyle, community and professional events. The non-profit has hosted tournaments at Crossroads church and rehabbed diamonds. All funds go back to make the facility sustainable. After Phase 2 (new roof, electric, paint, HVAC and grand opening) his future plans include a field house, partnering with PICCA for the use of the cafeteria and greenhouse, and a limitless playground. The nonprofit has had business and private donations and state grants.

No other guests had comments.

E. Directors Report

- 1) Darby Creek Kayak Access Opening/Ribbon Cutting. Ceremony set for Sept. 9. Public officials will receive notices however the area isn't big enough for a large public gathering. The site is now open.
- 2) Canal Lands: The prosecutor and ODNR agreed to the restoration. Depending on the final costs, the district's portion would be \$5,000 to \$15,000. Sorvillo made a motion allowing Davis the authority to spend up to \$15,000 for the ODNR Canal Land Restoration, second by Metzger; motion carried.
- 3) Canal Park:
 - 1/3 ac. Acquisition For Parking Lot: The engineers office designed the lot (enclosed) to allow for 38-39 spaces. The closing is set for Thursday.
 - Playground Construction: Because of the location, area will need flood plan approval.
- 4) Pickaway Trail:
 - O-E Canal Bridge Construction: The McDaniels Construction Corp proposed \$48,449.46 for design services for the Bridge over the Canal (enclosed). Sorvillo made a motion to allow Davis to enter an agreement with the firm for a maximum of \$50,000, Hartinger seconded; motion carried.
 - Scioto Bridge Engineering: Davis said the same engineering firm will provide services for the Scioto Bridge.
- 5) EE Camp Report: Hartzler said both of the camps were held at Canal Park this year. Stats are enclosed and pictures of the activities are on the website. This year there was a one-day Junior camp to go with the three-day camp. The camp is on a three-site annual rotation including the canal, Sportsman Club and Mary Virginia Crites Hannan Park. There are three programs left for this fall and so far 878 have attended the summer programs including the fair and workshop.
- 6) Park and Trail Numbers: Hartzler included statistics from the vehicle count for Roundtown Trail both entrances, Pickaway Trail, Canal Park and Logan Elm Park for 2018 through so far 2021.
- 7) Canal Heritage Event: Oct. 2, the Southern Descent Heritage Trail will meet at Millport Lock 31 for a special site visit on this private property. The event will then meet at Canal Park for a program, refreshments and trail walks. Cathy Nelson is the project director.

F. Unfinished Business: see Director's Report. Bigam asked to revisit the tour of facilities that was put on hold due to COVID. Hartinger asked about Cooks Creek. Davis said a survey has been completed showing the 25 acres to the park district and the plans are moving forward.

G. New Business, board member reports: Hartinger pointed out the article in the Herald "How have parks impacted you?" Humphries said she could not attend the Canal Event, and will not be at the next board meeting.

H. Schedule of meetings: Regular meeting: noon Tuesday Sept. 28, 2021 at the Pickaway County fairgrounds, Circleville, Ohio.

I. Adjournment. Meeting adjourned at 1:15 p.m.

Note: These routine meetings are to be One hour, and not to extend more than ½ hr. longer. Additional time will require special meetings.

Date Minutes Were Approved 9/28/21

PCPD Board Chairperson Loribeth Kowalski 9/30/21
Date

PCPD Director [Signature]
Date 9/28/21



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PCPD Board Chairperson _____ Date _____

PCPD Director [Signature] _____ Date 9/28/21

MTD Fund Report for Year 2021 Month 08 - PICKAWAY COUNTY

Fund	Description	Beg Bal	MTD Rec	MTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	689,497.97	363,004.75	45,527.63	1,006,975.09	631,904.17	375,070.92
670	METZGER PRESERVE	23,178.70	0.00	0.00	23,178.70	6,301.86	16,876.84
671	ODNR-PADDLING ENHANCE GRANT	6,360.52	0.00	2,230.00	4,130.52	4,130.52	0.00
918	CLEAN OHIO TRAILS FUND	0.00	0.00	0.00	0.00	0.00	0.00
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
5 Funds		719,252.81	363,004.75	47,757.63	1,034,499.93	642,336.55	392,163.38

YTD Fund Report for Year 2021 Month 08 - PICKAWAY COUNTY

Fund	Description	Beg Yr Bal	YTD Rec	YTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	481,197.24	832,518.99	306,741.14	1,006,975.09	631,904.17	375,070.92
670	METZGER PRESERVE	153.58	42,723.26	19,698.14	23,178.70	6,301.86	16,876.84
671	ODNR-PADDLING ENHANCE GRANT	0.00	51,221.00	47,090.48	4,130.52	4,130.52	0.00
918	CLEAN OHIO TRAILS FUND	4,467.72	0.00	4,467.72	0.00	0.00	0.00
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
5 Funds		486,034.16	926,463.25	377,997.48	1,034,499.93	642,336.55	392,163.38

MTD/YTD Total Expense Report by Fund for Year 2021 Month 08 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
639.6052.5102	EMPLOYEES SALARY-PARK DISTRICT	140,379.00	14,370.35	96,811.47	43,567.53	0.00	0.00	43,567.53
639.6052.5201	PERS-PARK DISTRICT	20,355.00	1,598.85	13,140.60	7,214.40	0.00	0.00	7,214.40
639.6052.5202	MEDICARE-PARK DISTRICT	2,106.00	198.66	1,328.04	777.96	0.00	0.00	777.96
639.6052.5203	INSURANCE - PARK DISTRICT	51,988.00	3,429.32	27,784.56	24,203.44	0.00	0.00	24,203.44
639.6052.5205	WORKERS COMP-PARK DISTRICT	1,250.00	0.00	119.64	1,130.36	0.00	0.00	1,130.36
639.6052.5301	SUPPLIES-PARK DISTRICT	4,000.00	16.99	77.95	3,922.05	0.00	0.00	0.00
639.6052.5401	CONTRACT SRVS-PARK DISTRICT	331,740.00	3,052.96	45,161.95	286,578.05	0.00	0.00	0.00
639.6052.5403	TRAVEL/EXPENSES-PARK DISTRICT	5,000.00	0.00	475.00	4,525.00	0.00	0.00	0.00
639.6052.5432	RAILS TO TRAILS-CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5501	EQUIPMENT-PARK DISTRICT	15,000.00	0.00	6,688.93	8,311.07	0.00	0.00	0.00
639.6052.5504	LAND - PARK DISTRICT	245,000.00	22,860.50	27,729.00	217,271.00	0.00	0.00	0.00
639.6052.5701	TRANSFERS OUT - PARK DISTRICT	6,760.00	0.00	6,760.00	0.00	0.00	0.00	0.00
639.6052.5801	ADVANCES OUT-PARK DISTRICT	0.00	0.00	70,461.00	(70,461.00)	0.00	0.00	(70,461.00)
639.6052.5901	OTHER EXPENSES-PARK DISTRICT	10,000.00	0.00	0.00	10,000.00	0.00	0.00	0.00
639.6052.5958	INSURANCE (BONDS)-PARK DISTRICT	1,500.00	0.00	203.00	1,297.00	0.00	0.00	0.00
639.6052.5959	MARTHA HITLER PARK IMPRV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5968	PARK IMPROVEMENT PROGRAM - PARK DISTRICT	100,000.00	0.00	10,000.00	90,000.00	0.00	0.00	0.00
639.6069.5401	CONTRACTS-SERVICES - DUPONT GRANT	10,000.00	0.00	0.00	10,000.00	0.00	0.00	0.00
639.6090.5300	MATERIALS - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5301	SUPPLIES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5401	CONTRACTS-SERVICES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5901	OTHER EXPENSES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 639	P.C. PARK DISTRICT	945,078.00	45,527.63	306,741.14	638,336.86	631,904.17	0.00	6,432.69
670.6091.5504	LAND - PARK ON BEHALF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5401	CONTRACTS-SERVICES - METZGER PRESERVE	13,000.00	0.00	11,298.14	1,701.86	0.00	0.00	0.00
670.6092.5504	LAND - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5901	OTHER EXPENSES - METZGER PRESERVE	13,000.00	0.00	8,400.00	4,600.00	0.00	0.00	0.00
Fund: 670	METZGER PRESERVE	26,000.00	0.00	19,698.14	6,301.86	6,301.86	0.00	0.00
671.6094.5301	SUPPLIES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00

MTD/YTD Total Expense Report by Fund for Year 2021 Month 08 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
671.6094.5401	CONTRACTS-SERVICES - ODNR - PADDLING ENHANCE GRANT	51,221.00	2,230.00	47,090.48	4,130.52	4,130.52	0.00	0.00
671.6094.5801	ADVANCES OUT - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5901	OTHER EXPENSES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 671	ODNR-PADDLING ENHANCE GRANT	51,221.00	2,230.00	47,090.48	4,130.52	4,130.52	0.00	0.00
918.3012.5401	CONTRACT-SVS - ON-BEHALF ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5401	CONTRACTS-SERVICES - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5501	EQUIPMENT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5701	TRANSFERS OUT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5801	ADVANCES OUT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5901	OTHER EXPENSES - ROUNDTOWN TRAIL	4,467.72	0.00	4,467.72	0.00	0.00	0.00	0.00
Fund: 918	CLEAN OHIO TRAILS FUND	4,467.72	0.00	4,467.72	0.00	0.00	0.00	0.00
922.6909.5401	CONTRACTS-SERVICES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
922.6909.5501	EQUIPMENT - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
922.6909.5901	OTHER EXPENSES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 922	PARK DISTRICT LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
39 Accts		1,026,766.72	47,757.63	377,997.48	648,769.24	642,336.55	0.00	6,432.69

**Pickaway County Board of
Department/Office -- Budget Action Request Form
(To be completed by Park District Only)
(Please check only ONE)**

REQUEST TYPE: BUDGET

<input type="checkbox"/>	APPROVE AMENDED CERTIFICATE & APPROPRIATE REVENUE LINE ITEM (S)
<input type="checkbox"/>	APPROPRIATE EXPENSE LINE ITEM
<input checked="" type="checkbox"/>	TRANSFER & REAPPROPRIATION (Expense Line Item to Expense Line Item)

REQUEST TYPE: CASH

<input type="checkbox"/>	APPROVE A FUND TRANSFER (Expense Line Item to Revenue Line Item)
<input type="checkbox"/>	APPROVE A CASH ADVANCE
<input type="checkbox"/>	APPROVE A CASH ADVANCE BACK

REQUEST TYPE: MAINTENANCE

<input type="checkbox"/>	CREATE FUND / CREATE LINE ITEM (S) / CHANGE LINE ITEM NAME
<input type="checkbox"/>	APPROVE ISSUANCE OF A BLANKET PURCHASE ORDER

ACTION: (Please complete all of the information below to process your request)

Dollar Amount: \$7,000.00

FROM (Account/Line Item): 639.6052.5901

Description: Other

TO (Account/Line Item): 639.6052.5102

Description: Salary

Please provide a brief explanation for this request in the box below:

Transfer to have enough in salary for the end of the year

Requesting Department/Office: Park District

Authorized Signature: [Signature] Date: 9/28/21

Board Member Signature: Susan P. Metzger

Board Member Signature: Robert Hartigan

Date passed by Board: 9/28/21

Please fax the completed Budget Action Request to the Auditor's office at 474-4956

To be completed by Auditor's Office	Date Received: _____
	Approved By: _____
Rev. 10/19	Melissa A Betz, Pickaway County Auditor

AUDITOR'S OFFICE USE ONLY		
BATCH NUMBER: _____	DATE PROCESSED: _____	COMPLETED BY: _____