



Pickaway County Park Board Minutes

July 24, 2018

Meeting was called to order at 12:10 p.m. by Chairman Marshall Fields at the Pickaway County District Public Library, Circleville, Ohio.

A. ROLL CALL Board members P=present A=absent
#=volunteer work hours performed
Marshall Fields P Jennifer Tomlinson A Robert (Pete) Hartinger P 1
Tracie Sorvillo A Mike Hess P 1

Secretary: Andi Humphries P 2
Park Board Director: Tom Davis P
Executive Assistant: Arista Hartzler P
Webmaster: Michael Moore A
Canal Park Liaison: John Drummond P 9
One Book, One Community Liaison: Lainey Ebright P
Logan Elm Liaison: Rod Smith P
Financial Liaison:
Public Relations:
Guests: Jim Edman

*Approved
August 28th 2018
AH*

B. Minutes of previous month Andi Humphries: Motion to accept by Hess, second by Hartinger; motion carried.

C. Financial status of Park District: Balance as of July 19: \$400,160. No income; expenses include salaries, rent, software and website maintenance. Smith asked about the funds provided for Logan Elm Park. Mowing expenses are more than the allowance and there has been no progress with the parking lot, cleaning of monuments or tree preserve projects outlined by the Ohio History Connection several years ago. Motion to accept treasurers report by Hess, second by Hartinger; motion carried.

D. Guests, no reports however Edman expressed interest in the volunteer document.

E. Director's Report

- 1) Clean Ohio Green Space grant approval, Metzger Preserve: Davis explained the attached property of Randy Metzger which is close to the trail. It contains "unique geological features" which could qualify it for the Clean Ohio Green Space grant. The resolution is to pursue purchasing the area appraised at \$297,000. The grant would include a 25% match which would be paid by the park district. Land would be used as an entry to Deer Creek plus preserve the concretions on the property. Hess motioned to approve resolution #2018-02 which authorizes Davis to apply for the grant.
- 2) Circleville LWCF grant application, Barthelmas Park expansion: The city has agreed to apply for the grant to purchase the land adjacent to the park. Will know results in January, 2019.
- 3) Strategic Planning retreat – Aug 17, 2018, Scioto Audubon Metro Park: Begins at 1 p.m. however an earlier arrival would afford a tour of this urban metro park. Meeting is in the Nature Center.
- 4) Canal Days planning: Davis and Hartzler will meet with Historical Society representatives to plan an expansion of their annual meeting. It will be held Oct 27, the Saturday after Pumpkin Show. Events could include canal speakers and food trucks.

- 5) Volunteer Agreements: Packet includes a sample of the volunteer agreement which will be implemented by the park board.
- 6) Roundtown Trail tree removal estimates: One bid of \$13,000 will take down the trees overhanging the trail leaving the stump. Davis is waiting on another bid.
- 7) Equipment update: Most of the equipment is in the barn along with a 20 foot trailer. The mower and attachments will arrive Friday. Drummond said the electricity to Canal Park is still being installed.

F. Unfinished Business: Swing State Strategy Proposal: Discussion included a way to ask for quantitative results to show the public. More discussion will be held at the retreat.

G. New Business, None

H. Schedule of meetings: Regular meeting: Noon, Tuesday, Aug. 28, 2018 at the Pickaway County Library.

I. Adjournment. Meeting adjourned at 1:10 p.m.

Note: These routine meetings are to be One hour, and not to extend more than ½ hr. longer. Additional time will require special meetings.

MTD Fund Report for Year 2018 Month 07 - PICKAWAY COUNTY

Fund	Description	Beg Bal	MTD Rec	MTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	405,358.10	2,375.00	23,220.30	384,512.80	323,485.47	61,027.33
1	Funds	405,358.10	2,375.00	23,220.30	384,512.80	323,485.47	61,027.33

YTD Fund Report for Year 2018 Month 07 - PICKAWAY COUNTY

Fund	Description	Beg Yr Bal	YTD Rec	YTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	53,999.38	407,291.46	76,778.04	384,512.80	323,485.47	61,027.33
1	Funds	53,999.38	407,291.46	76,778.04	384,512.80	323,485.47	61,027.33

MTD/YTD Total Expense Report by Fund for Year 2018 Month 07 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
639.6052.5102	EMPLOYEES SALARY-PARK DISTRICT	98,047.00	7,640.80	20,232.80	77,814.20	0.00	0.00	77,814.20
639.6052.5201	PERS-PARK DISTRICT	13,726.00	1,027.72	2,790.62	10,935.38	0.00	0.00	10,935.38
639.6052.5202	MEDICARE-PARK DISTRICT	1,421.00	103.77	272.31	1,148.69	0.00	0.00	1,148.69
639.6052.5203	INSURANCE - PARK DISTRICT	21,000.00	1,518.18	5,105.78	15,894.22	0.00	0.00	15,894.22
639.6052.5205	WORKERS COMP-PARK DISTRICT	2,500.00	0.00	0.00	2,500.00	0.00	0.00	2,500.00
639.6052.5301	SUPPLIES-PARK DISTRICT	10,000.00	449.12	3,105.87	6,894.13	6,894.13	0.00	0.00
639.6052.5401	CONTRACT SRVS-PARK DISTRICT	187,500.00	1,352.00	20,796.00	166,704.00	166,704.00	0.00	0.00
639.6052.5403	TRAVEL/EXPENSES-PARK DISTRICT	2,500.00	626.55	1,413.35	1,086.65	1,086.65	0.00	0.00
639.6052.5432	RAILS TO TRAILS-CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5501	EQUIPMENT-PARK DISTRICT	75,000.00	4,855.49	11,534.10	63,465.90	63,465.90	0.00	0.00
639.6052.5504	LAND - PARK DISTRICT	50,000.00	0.00	0.00	50,000.00	0.00	0.00	50,000.00
639.6052.5801	ADVANCES OUT-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5901	OTHER EXPENSES-PARK DISTRICT	45,750.00	0.00	677.54	45,072.46	45,072.46	0.00	0.00
639.6052.5958	INSURANCE (BONDS)-PARK DISTRICT	1,112.00	0.00	203.00	909.00	909.00	0.00	0.00
639.6052.5959	MARTHA HITLER PARK IMPRV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5968	PARK IMPROVEMENT PROGRAM - PARK DISTRICT	50,000.00	5,646.67	10,646.67	39,353.33	39,353.33	0.00	0.00
639.6090.5300	MATERIALS - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5301	SUPPLIES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5401	CONTRACTS-SERVICES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5901	OTHER EXPENSES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 639	P.C. PARK DISTRICT	558,556.00	23,220.30	76,778.04	481,777.96	323,485.47	0.00	158,292.49
20 Accts		558,556.00	23,220.30	76,778.04	481,777.96	323,485.47	0.00	158,292.49

